

The Episcopal Diocese of Montana

2011 Annual Report

Being a Report to the Diocese of the Activities of the Diverse Boards, Committees and Staff of the Diocese

as of 31 December 2011

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CANON FOR ADMINISTRATION

ROGER STONE

A brief recap on what you get for your \$31,000 a year investment in me:

As Bishop Brookhart's Executive Assistant I manage his internal and external diocesan calendars, make all his travel arrangements, produce and disseminate much of his correspondence.

As the Diocese Administrator I manage the diocese web site (www.mtepiscope.org) – there's a lot of detail behind those words! I am also accountable for all the diocese office information technology.

By default and desire, I am also the steward of the diocese house. In the past five years, we've seen some major but relatively inexpensive modernizing of our old house. As with any old structure, maintenance is an on-going challenge but we are now in a position where simple preventive maintenance should prevent anything major from happening for quite a while.

I oversee all your Parochial Reports, Red Book entries and make sure your state incorporation status is current and correct.

As you may have noticed, we have finished transitioning all our event registrations to Constant Contact.

I went on a solo mission trip to the Sacred Heart Ashram in southwestern India, 8 April to 7 May. The ashram is a multi-generational community of about 350 Untouchables, many with mental handicaps. I taught conversational English and helped convert old paper records to their new resident database.

As the new Diocese Jubilee Ministry officer, I attended training in Kentucky in June. I had the great good fortune to meet the director of the Diocese of Lexington Reading Camp. As a direct result of that meeting, I will return to Lexington in June 2012 as a reading and writing tutor for inner city grade school children. As a corollary, I will also learn how to create a Reading Camp for our own diocese.

Diocesan convention in Big Sky went off rather well, despite a couple of minor unforeseen glitches. Most attendees seemed to enjoy the networking, the sessions, the hospitality and especially the glorious scenery. 2012 convention will be in Helena, at the Red Lion Colonial, October 12-14.

I accompanied Bishop Brookhart to Memphis in December for a 'grass roots' meeting about how to change the way the Episcopal Church in the USA does business. Stay tuned!

CANON FOR FINANCE

BARB HAGEN

On June 17, 2011, I celebrated 15 years of working for the diocese. I've spent some time looking back not only on 2011 but on the last 15 years. My ministry has expanded greatly over this time and I have grown and been stretched in ways I would not have thought possible. I have learned a lot about myself, about my church and my diocese. This year for my birthday, I made a list of 44 things I've learned by the age of 44. It was helpful to me to put those thoughts together. So, for my annual report to the diocese this year, I want to share with you 15 things I've learned in the last 15 years working for the diocese.

1. Clergy are human beings.
2. People I didn't expect to support me have understood me in ways I never imagined.
3. Mean, angry people usually hold a lot of pain.
4. Often the right answer is not the popular one.
5. Most people care.
6. It is hard to be angry with someone while you are praying for them.
7. There is something to be thankful for each day.
8. Err on the side of generosity.
9. Setting boundaries is crucial - the church will consume me otherwise.
10. Jesus took time away to pray, and I must do the same.
11. Sometimes I just need to listen.
12. Collaboration brings forth some amazing ideas.
13. Convention can be fun.
14. Some people require extra grace.
15. The people of the diocese gathered together are powerful and can change the world.

I am grateful to the people of the diocese for your love and support over the last 15 years. I look forward to spending time with you this year and hope to see you at workshops and convention. Our time spent together is important and we really can change the world.

CANON TO THE ORDINARY

THE REVEREND CANON CHRIS ROBERTS

I served from February 1 – December 31 2011, as Canon to the Ordinary for Bishop Brookhart. This position is a half-time, approximately three day a week position. Each week I spend a day in the Helena office, a day in the office I have at St. Paul's in Virginia City and a flex day which may be on the road, on the computer and smart phone, at a diocesan event or in one of the offices.

Diocesan Deployment Officer and Officer of Transitional Ministry:

I worked this year as Bishop Brookhart's primary support in the search process for new clergy for empty positions in Montana. In this position I assisted four Congregational Units (six churches) in the successful completion of their Search and Call Processes. I have begun the process for and worked with an additional three congregational units (four churches) whose processes are still in the works. The following are some of the tasks involved in this work. I made and kept regular contact with, trained of and provided regular support for Search Committees and their Chairs. I did all the initial background checking with dioceses and references for potential candidates. This involved email and phone contacts on all potential candidates. I made email contact with all potential candidates and had at least a one hour plus direct phone conversation with anyone interested in a position in Montana. In the past year I had phone interviews with 30+ clergy candidates for positions in Montana. I gathered all material necessary for Bishop Brookhart to make a final decision regarding the viability of a candidate to serve in Montana. Once potential clergy candidates' names and documents have gone to congregations, I continued to support both the committees and the potential candidates. I endeavored to make this as efficient, yet "person friendly," a process as possible.

As a part of this work I attended three days of training in Minneapolis in May. I entered congregational materials into the National Office of Transition Ministry computer system and I supported many of our clergy in updating their entries there.

I updated the actual structure of the Search Process, creating a new document which assisted congregations on each step of a search.

Ordination Officer

As Diocesan Ordination Officer, I file an annual report with the National Church, manage all transfers of clergy letters, in and out of our diocese, and manage all ordination files.

Management of Ordination Track

I provide support for all individuals who are in any stage of the Ordination Process. This involves file and record keeping, support as individuals work through canonical requirement and regular communication with the individuals, their clergy and occasionally their congregations.

Management of all Diocesan Confidential Files and Clergy Background Checks

All confidential files which come to the Diocesan office are filed and managed by me personally. Much of my work is involved in management of the files.

Congregational Support and Visits

A part of my work commitment is a monthly HE in Virginia City and it also involves informal as well as formal visits and services at diocesan congregations and diocese meetings (including COM and some of the Clerical Deanery meetings). As a part of my work, I have celebrated HE and preached 30 times this year and I preached at a Convention Eucharist and a Ministry Skills workshop. I have attended and participated in the leadership and planning of all scheduled Ministry Skill Events and also attended and provided support for the management of the annual clergy conference.

Priest Support

In addition to the responsibilities previously mentioned I helped plan, organize and lead two clergy Title IV training events and regularly worked with and updated the Approved Supply Clergy list.

Miscellaneous

Much of my work involves regular participation in Diocesan Staff planning and worship. It also involves support by phone and email to the many spontaneous needs that arise for clergy and congregations. Most importantly, I seek to assist and support Bishop Brookhart in the guidance and empowerment of ministry in this Diocese.

CAMP MARSHALL

DAVID CAMPBELL

2011 Enrollments:

In our traditional program Camp Marshall served 296 campers in 2011:

- Grace Camp 28 students
- Jr. Middler One 39
- Family Camp One 22
- Jr. Middler Two 52
- Family Camp Two 61
- Sr. High 44
- Alumni Weekend 50

In our Adult Programs we served a total of 71 people in 2011:

- Women's Retreat (Cabin Fever Quilting) 13

- Clergy Conference 27
- Labor of Love Weekend 31
- 2011 Summer Staff Retreat 18

In our off-site Day Camp Ministries we served a total of 87 people in 2011:

- All Saints Day Camp One, Columbia Falls/Whitefish 25 campers
- All Saints Day Camp Two, Columbia Falls/Whitefish 25 campers
- Christ Church, Kalispell, 4 campers
- Holy Spirit, Missoula 10 campers
- Incarnation, Great Falls 10 campers
- Nativity, Helena, Cancelled
- St. Peter’s Cathedral, Cancelled
- St. Stephens & St. Luke's, Billings 9 campers
- St. James’, Bozeman, 5 campers

Total number of persons served in Camp Marshall Ministries in 2011 came to 472 persons. This was over the 450 persons served in 2010.

Celebrate Camp Marshall Campaign Goals:

Camp Ambassador Information: The goal in the Diocese of Montana was to have a “Camp Marshall Ambassador” in every congregation to help educate our members about the ministry of our camp. Below is specific information from our 2011 program year.

Time:

The overall goal for volunteer hours in 2011 was 5,500 hours of volunteer labor.

- 35 Summer Camp Program Volunteers 1,600 hours
- 10 AmeriCorps Volunteers 3,080 hours
- 15 – 20 Laborers who helped with the Chapel 450 hours
 - Improvement (Tom Carlson, George Powell, Laird Powell, Sisler Family, John Laimbeer, Keith Lanier, and others)
- 38 Labor of Love Weekend 350 hours
 - Media Center (Eagle Project) coordinated by Kenny Liston
- Total Volunteer Hours (not including prayer support or work of our Camp Ambassadors) 5,480 hours

Talent:

In 2011 our goal was to seek support from individuals with specific skills or talents to help us accomplish facility and program goals. We were blessed with gifts of Quilts from a number of women around the state. Also, the social concerns committee at Holy Spirit Missoula gathered funds and resources to assemble day packs for our Grace Campers. We were also blessed by a Scout, Kenny Liston, who organized an Eagle Project at camp which resulted in the creation of our Media Center at camp. Other

types of talent included, but are not limited to: nurses assisting with our youth programs, skilled mechanics helping keep our power boats in repair, and skilled builders helping with different projects around the camp. In short, 2011 was a good year thanks to the many people who had a specific skill or talent they were willing to share. We wish to thank the many people who prayed for the work and ministry of Camp Marshall.

Treasure: Celebrate Camp Marshall Funding Goals in 2011:

Specific Ministry	Funding Goals	Funds raised in 2011:	Remaining
Grace Camp	12,600.00	12,511.00	\$89.00
Camp Funds	32,200.00	35,409.92	\$-3,209.92
		<i>\$14,600 of this money was used for scholarships</i>	
Special Projects	63,500.00	32,964.28	\$30,535.72
Long Term investments	10,000.00	2,800.00	\$7,200.00
Total funding goal in 2011	118,300.00	83,685.20	\$34,614.80

Scholarship summary for 2011

Here is a brief summary some of your accomplishments:

Through financial gifts to the Diocese:

- **Grace Camp:** 28 students received a summer program experience which was funded via donations to cover the cost of the camp. Donations which made that possible totaled \$12,511.
- **Seventy scholarships**, totaling **\$13,467.50** were provided directly to youth and families making a summer program experience possible.
- **Eight students of staff** (and adult volunteers) were provided a free camp experience, totaling **\$1,010** making a summer program experience possible. Most importantly, this benefit made it possible for parents to volunteer their time or serve as a staff person for our camp.

Through local congregations:

- Eighty nine students received partial or full scholarships to help provide a summer camp experience. Financial support from congregations totaled **\$12,532.50**.

Summary:

195 students and families were gifted **\$39,521.00** dollars in financial support from members of this diocese to make a summer camp experience possible.

This is an amazing show of love and support for our youth and families who participate in our summer camp programs. Every member of our diocese shares in this wonderful accomplishment.

Imagine what you have made possible for a young person or family when you made a gift to camp.

**Camp Marshall Year End Report 2011 – From Julie Sisler, the Site Manager
Facility Improvements:**

2011 saw many improvements at Camp Marshall, due in large part to four simultaneous blessings (a donation from St. Stephen's, Billings, an AmeriCorps grant, a donation from Sue Brookhart, and a donation from Tom Carlson). The combination of the four gifts allowed us to:

1. Complete a significant re-model on Canterbury (showers, flooring, paint, trim, cabinets, plumbing, windows, drainage around the building);
2. Complete the thinning of our forest;
3. Re-route the path to the Chapel;
4. Installation of new seating in the Chapel.

Some repairs were made to the Site Manager's house: plumbing repaired (venting issue that has plagued the house for 15 years), toilet replaced, flooring and trim work replaced, counter replaced.

Also completed in 2011 was the finish work from the drain field project of 2010 including repair of scarred land, replanting grass, and repair of sidewalk.

Another large project that was completed in 2011 was the Media Center. This area, under the lodge, has been insulated, walled, and heated to serve as a workspace for recording, and producing media. Additionally, it has served as an office, meeting space, and storage for equipment that is temperature sensitive. This was completed by Kenny Liston, his family, and Boy Scout Troop for his Eagle Project (Helena).

In July we had a Wind Event. This event caused eight large, old trees to fall. Fortunately, no one was hurt and the only damage from falling trees occurred at the Bishop's cabin where a large fir tree took down the power lines and damaged the power pole. These were repaired by the Mission Valley Power and Brandenburg Electric shortly thereafter. An insurance claim was filed, but the bill was the same amount as the deductible.

During the Wind Event shingles began blowing off Coventry. Upon closer inspection it became apparent that the roof on Coventry was failing and needed to be replaced. After debate about whether to put a metal roof, or a shingle roof, we decided to put a shingle roof because the cost was significantly less. We paid around \$2,800 for the shingle roof. A metal roof would have taken some extra framing work and would have exceeded \$3,500.

Finally, the Lodge roof has never had a ridge cap installed. That was installed late this past fall in an attempt to glean a few more years life out of the roof. We are unsure whether this measure will have much positive affect.

Rental Group Use:

In 2011, not including MCT, we served 16 groups for a total of 333 souls for weekend retreats. We made approximately \$10,323 for lodging and \$10,631 in food service. For MCT we made \$17,171 for lodging and \$11,250 for food service. Total Lodging: \$27,494. Total Food Service: \$21,583.

Major Purchases:	Source	Goal	Cost
Snow Blower	Camp Funds	799.00	799.00
2 Weed-Eaters	Camp Funds	500.00	500.00
Canterbury Remodel	St. Stephen's	10,000.00	10,000.00
New Path to Chapel	Brookhart	6,000.00	5,232.01 (unfinished)
Washing machines for camp	Gift from Clergy	1,890.00	1,890.00
Freezer	Gift from Rev. Fay	524.00	524.00

Changes in Use:

The Program Directors Office has been remodeled and is now used as studio and office space. The Program Office now serves also as Dave's Office. During the Summer Camp Season, St. Catherine served primarily as a staff cabin. As our program grows, we are finding it ever more difficult to house indoor needs like offices and sleeping spaces.

The other major change in use is the change in drain fields. We no longer use any drain field that is in an area where campers and staff commonly walk on camp. Both drain fields are now in more isolated, infrequently used areas.

Warning Signs:

In early October Camp Marshall experienced a long, heavy rain storm. After that storm, the Site Manager noticed and photographed the floor of the lodge which was covered in puddles. We have been accustomed to three or four commonly known leaks in the lodge roof. After this storm there were possibly 12 puddles, many of them in new locations.

What's Ahead: The lodge roof needs to be carefully monitored. We would be prudent to begin the planning process for the future of the lodge.

Marketing Report:

1. Continued use of Constant Contact
2. Contact Counts: This shows how many individuals are on each list serve.
3. Creation of an Episcopal Diocese of Montana Facebook Page
4. Creation of a new Camp Marshall web site.

Constant Contact is an online resource with three primary purposes: Specifically, electronic news-letters, online registrations and as a survey tool.

Constant Contact is a list serve for electronic news letters for the Episcopal Diocese of Montana. In 2011 we sent 45 e-mails (each directed to a specific list of persons) to 8,037 persons. The following distribution lists assure that e-mails are sent only to persons who have requested the information.

- Bishop Brookhart's Round-Up 150
- 1 Camp Marshall News(Your default list) 302
- 4 Christian Formation News 139

- 9 Convention delegates 133
- 6 Episcopal Young Adult News 67
- 3 Episcopal Youth News 150
- 8 Ministry Skills 2 workshops 56
- 7 Ministry Skills Number One, Feb 26 2011 48

The summary of overall participation in the last four months of 2011 is listed below:

	Prior	Sep	Oct	Nov	Dec	Overall
New Contacts	391	37	13	3	1	445
Removed Contacts	24	2	6	0	0	32
Do Not Mail List	5	0	0	1	1	7
Growth	362	35	7	2	0	406
Total Contacts	362	397	404	406	406	406

Constant Contact is the resource we use to register participation in diocesan events, programs and on-line training. In all 25 events and or training events were listed in 2011. These listings generated 532 online registrations.

Constant Contact is the resource we use for online surveys: In 2011 we created and distributed six surveys which generated 80 responses.

Camp Marshall Web Page: www.episcopalcampmt.org:

In June 2011 Camp Marshall created a web page. The page is intended to develop into a resource and platform for all Camp Marshall events and serve as a platform for electronic media to include; photos, pictures, video and audio archives or “digital artifacts”. The web page was constructed using WordPress.org (free), with web space provided by Host Excellence. We purchased unlimited web space for three years at a cost of \$150.

4. Ministry Skills Workshops:

The purpose of the ministry skills workshops is to provide training opportunities and resources to congregations to help develop leaders in our congregations around the diocese. In 2011 we placed three such workshops on the calendar. The third, set in the month of October, did not eventually work out for adult programming primarily because it was in the same month as Diocesan Convention. Below is a summary of the workshops.

Please note: Youth gatherings are now part of the Ministry skills workshops. Emphasis on these weekends is to model what a Lock-In might look like in a local setting and to create an opportunity for youth participants and leaders an opportunity to network and fellowship with one another.

02-26-2011, St. Peter's Episcopal Cathedral

Ministry Skills Workshop Number One: Classes & Participant Report

Anti-Racism Training	4 Persons
Eucharistic Minister/Visitor Training	8 persons
Safeguarding God's Children	17 persons
Treasurer Training	6 persons
Wardens and Clerks Responsibilities	11 persons
Worship Leader Training	10 persons

Total Participants in Ministry Skills Workshop Number One 56 persons

4-8 – 4-12, 2011, St. Peter's Episcopal Cathedral

Ministry Skills Workshop Number Two: Classes & Participant Report

Audit Training	2 persons
Congregational Vitality	52 persons
Food Share/Youth Ministry Training	20 persons
<i>10 students and 10 adult leaders</i>	
Godly Play Training	9 persons
Diocesan Staff	4 persons

Total Participants in Ministry Skills Workshop Number Two 87 persons

10/21 – 10-23, 2011 Church of the Incarnation, Great Falls

Ministry Skills Workshop Number Three Report:

Youth Gathering:	10 persons
Adult Leaders	6 persons
Total Participants in Ministry Skills Workshop Number Three	16 persons

Total participants in the Ministry Skills Workshops 159 persons

MINUTES OF THE 108TH CONVENTION

**Minutes of the 108th Annual Convention of the Episcopal Diocese of Montana
In Big Sky
October 7, 8 & 9, 2011**

The 108th Annual Convention of the Episcopal Diocese of Montana commenced Friday, October 7, 2011 with Opening Eucharist at 7 p.m. at the Big Sky Chapel, 510 Little Coyote Road in Big Sky. The Rt. Rev. C. Franklin Brookhart, Jr. was Celebrant and Preacher.

Following Eucharist, The Rt. Rev. C. Franklin Brookhart, Bishop of the Diocese of Montana, called the business session to order at 8:15 p.m. The Rev. Jerry Jasmer, diocesan Senior Active Priest, offered the opening prayer.

Welcome. Bishop Brookhart welcomed everyone to Convention. Pastor Darius Larsen was introduced as Pastor of All Saints Church, the host congregation in Big Sky, a shared ministry of the Episcopal and Lutheran (ELCA) Churches. Laura Sacchi was introduced as the Host Chair.

Credentials Committee. Sandy Williams, Credentials Committee chairperson announced that of a possible 29 clergy, 21 were registered and in attendance, and of a possible 105 lay delegates, 71 had registered and were in attendance. The delegates in attendance (lay and clergy) constitute a two-thirds majority, therefore, Bishop Brookhart stated a quorum was present and the business of the Convention could proceed.

Introductions. Bishop Brookhart introduced The Rev. Jessica Crist, Bishop of the Montana Synod of the Evangelical Lutheran Church in America (ELCA), and newly elected President of the Conference of Bishops. Upon motion duly made and seconded, it was agreed that Bishop Crist be given seat, voice and vote at this Convention.

Rules of Order for the Convention. Bishop Brookhart stated the Convention will follow the General Convention Constitution and Canons, the Canons of the Episcopal Diocese of Montana, and the most recent edition of Robert's Rules of Order. Jim Shuler, Chancellor to the Bishop, and Charlie Briggs, Parliamentarian of the Convention, will be available to advise the Bishop on the Rules of Order throughout Convention.

Election of Diocesan Secretary and Treasurer. Bishop Brookhart reported Gayle Archey was nominated for Diocesan Secretary. There being no further nominations, the nominations were closed. Upon motion duly made and seconded, it was unanimously approved to accept the nomination as presented. By motion duly made and seconded, Gayle Archey was elected by acclamation to serve as Diocesan Secretary until the 2012 Annual Convention. Bishop Brookhart reported Beth Baker was nominated for Diocesan Treasurer. There being no further nominations, the nominations were closed. Upon motion duly made and seconded, it was unanimously approved to accept the nomination as presented. By motion duly made and seconded, Beth Baker was elected by acclamation to serve as Diocesan Treasurer until the 2012 Annual Convention. Appointments to Diocesan Convention Committees. Bishop Brookhart announced those individuals serving on committees during the 108th Diocesan Convention:

1. Credentials: Sandy Williams (Chairperson) and Roger Stone.
2. Nominations Committee: The Rev. Jacob Knee (Chairperson), Kathy Thomas and Bill Warnock.
3. Resolutions Committee: The Rev. Sue Eades (Chairperson), the Rev. David Gunderson and Carl Thomas.
4. Legislation Committee: The Rev. Linda McCloud (Chairperson) and The Rev. Mike Fay.
5. Parliamentarian: Charlie Briggs.

Committee on Legislation. The Rev. Linda McCloud, Chairperson of the Legislation Committee, stated no legislation was received for presentation prior to the 60 day pre-Convention deadline.

Committee on Nominations. The Rev. Jacob Knee, Chairperson of the Nominations Committee, announced elections will be held Saturday to fill the following positions:

Diocesan Council: two clergy positions and two lay positions (three year terms);
Standing Committee: one clergy position and one lay position (three year terms).

Committee on Resolutions. Committee on Resolutions Chairperson, The Rev. Sue Eades, announced the Committee received four proposed resolutions. However, only three of the resolutions will be presented during tomorrow's plenary business session, as one was not received by the Diocesan Office prior to the 60 day pre-Convention deadline. Upon motion duly made, the report of the Resolution Committee was accepted as presented.

New Clerics to the Diocese. Bishop Brookhart announced the following new clerics to the Diocese of Montana:

1. The Rev. J. Christopher Roberts is serving as Canon to the Ordinary at the Diocesan Office in Helena.
2. The Rev. Sue Eades is the new Rector at St. James' Church in Dillon.
3. The Rev. Terri Ann Grotzinger is serving as Rector at Holy Spirit Church in Missoula.
4. The Rev. Karen Gail King is serving as Rector of the Episcopal Churches of the Lower Yellowstone Cluster, they being Ascension Church in Forsyth, St. Matthew's Church in Glendive, and Emmanuel Church in Miles City.
5. The Rev. Joan Yetter is the new Rector at Calvary Church in Red Lodge.
6. The Very Rev. Heidi Kinner will be installed as the Dean of St. Peter's Cathedral in Helena on October 16, 2011.

Additionally, Bishop Brookhart announced The Rev. Jean McLean and The Rev. Louise Baker are available for supply work throughout the Diocese.

Designation of Plate Offerings during Convention. The plate offerings received during the Eucharist services throughout Convention will be divided between Camp Marshall, United Thank Offering, and Episcopal Relief and Development. The money raised during the benefit auction event and Banquet Saturday evening will go to Camp Marshall.

Jubilee Ministries. Roger Stone spoke of the Jubilee Ministries within the Diocese. The Diocese currently has two programs that have been designated as Jubilee Ministries: the Wood Bank from St. James' Church in Dillon, and the Community Gardens from St. Patrick's Church in Bigfork.

Record of Bishop Brookhart's Official Acts. Bishop Brookhart announced a record of his official acts during the past year (Ordinations, Baptisms, Confirmations, Visitations, etc.) is listed in the Diocesan record book which will be available for review throughout the Convention weekend.

Ordination to Sacred Order of Deacons. The Ven. Roxanne Klingensmith announced the Diocese will soon have two new Deacons. Donna Gleaves and Br. Bede Leach will be ordained to the Sacred Order of Deacons on October 30, 2011.

Adjournment of Friday Business Session. Bishop Brookhart adjourned the business session with prayer at 8:45 p.m.

Convention Reconvened Saturday Morning. The convention reconvened with a Healing Eucharist on Saturday, October 8th at 8 a.m. at the Big Sky Chapel. The Rev. David Gunderson was Celebrant, and The Rev. Canon J. Chris Roberts was Preacher.

Resurrectional Ministries. Four half hour presentations were offered to Convention delegates Saturday from 9:30 to 11:30 a.m. Geri Campbell, Chair of the Congregational Development Committee spoke about "T-3: Time, Talent and Treasure." David Campbell, Camp Marshall Director and Youth Ministry Coordinator, presented "Just Add Water," the key elements for developing a youth ministry and helpful information for every congregation. The Rev. Jessica Crist, Bishop of the Montana Synod ELCA presented "Call to Common Mission," the long running, successful partnership between The Episcopal Church in the USA and the Evangelical Lutheran Church in America. Finally, The Rev. Edwina Aker and Lin Sultzer talked about the ongoing success of the Bigfork/Ferndale Community Garden located at St. Patrick's Episcopal Church, which was started in 2009.

Business Session Reconvened. The business session of the Convention reconvened with Bishop Brookhart's call to order at 1 p.m., and prayer lead by The Rev. Jerry Jasmer. Credentials Committee chairperson, Sandy Williams reported 98 lay delegates, and 26 clergy delegates are in attendance. Bishop Brookhart stated a quorum was present and proceeded with the business of the Convention.

Introductions. Bishop Brookhart introduced The Rev. Canon J. Chris Roberts, Canon to the Ordinary. Chris Roberts stated he has compiled a list of supply priests available to serve, and to contact him if more information is needed.

Also introduced was The Rev. Judy Anderson, United Thank Offering (UTO) Coordinator for the Diocese. Judy reminded all to use the UTO blue boxes and envelopes.

Bishop Brookhart's Address. Bishop Brookhart delivered his annual address to the Convention delegation.

Diocesan Council Nominations. Committee on Nominations Chairperson, the Rev. Jacob Knee, assisted by Roger Stone, announced the nominations for Diocesan Council.

Jacob indicated the need to fill four positions, two clergy and two lay, each for three-year terms.

In the clergy order, the Rev. Sue Eades and the Very Rev. Heidi Kinner were nominated. There being no further nominations in each order, upon motion duly made, seconded and unanimously approved, the nominations were closed. Upon motion duly made and seconded, a unanimous ballot was cast for the Rev. Sue Eades and the Very Rev. Heidi Kinner in the clergy order. Upon motion duly made and seconded, a unanimous ballot was cast for Gayle Gransbery and Carol Goddard in the lay order.

Standing Committee Nominations. Jacob Knee announced the nominations for Standing Committee. Jacob indicated the need to fill two positions each for three year terms, one clergy and one lay. The Rev. Canon Clark Sherman was nominated in the clergy order, and Lee Stadtmiller was nominated in the lay order. There being no further nominations in each order, upon motion duly made, seconded, and unanimously approved, the nominations were closed. Upon motion duly made and seconded, a unanimous ballot was cast for the Rev. Canon Clark Sherman in the clergy order. Upon motion duly made and seconded, a unanimous ballot was cast for Lee Stadtmiller in the lay order.

Presentation of 2012 Budget. Diocesan Treasurer, Beth Baker presented the proposed 2012 operating budget for the Episcopal Diocese of Montana. Beth noted the proposed 2012 budget is based on an 19.0% assessment rate, which is an increase of one-half percent to cover expenses for the eight delegates to General Convention to be held July 2012 in Indianapolis. Beth stated the proposed 2012 budget also includes a \$1,200 raise for Diocesan staff. Additionally, Beth said allocation of funds for the Program Budget was done by the program and committee chairpersons. Beth said this is the second year the allocation process has been done this way, and it seems to be working very well. In an effort to save on expenses, a lot of committees have gone to conference call meetings instead of in-person meetings. Beth entertained a motion to bring the proposed 2012 budget before Convention. The motion was made, seconded and approved. A motion was duly made and seconded to accept the 2012 Operating Budget for the Diocese of Montana as printed. The motion was approved by a majority vote of the Convention delegation.

Convention Entertainment. Convention Delegate, Tiffany Boucher, from Christ Church in Sheridan, the current Montana State Grand Champion Fiddler, entertained the Convention delegation by playing several songs on her fiddle.

Funds Available from Leadership Development Commission on Ministry. The Very Rev. Stephen Brehe announced the Leadership Development Commission on Ministry has \$7,000 available for distribution to congregations and individuals. The money came from donations, the silent auction at last year's Diocesan Convention and various benefactors. Those interested in applying for a portion of these monies should contact The Rev. Canon Clark Sherman.

Committee on Resolutions. Committee on Resolutions Chairperson, the Rev. Sue Eades, announced three resolutions were received for presentation prior to the 60 day pre-Convention deadline. Other members of the Committee on Resolutions include The Rev. David Gunderson and Carl Thomas.

1. Upon motion duly made, seconded and unanimously agreed, the following resolution entitled "The 77th General Convention of the Episcopal Church in the USA designate September as Lay Ministry Month" be presented to the Convention delegation for their consideration. Following discussion and several amendments, upon motion duly made and seconded, the following resolution was approved by the Convention delegation, and will be presented to the 2012 General Convention.

WHEREAS, the work of the Church is ministry, and lay people are the first listed in the Book of Common Prayer as ministers of the Church, and

WHEREAS, it is important to people to recognize that they are Christ's heart, hands and feet in the world, and

WHEREAS, The Episcopal Diocese of Montana has observed September as Lay Ministry Recognition Month for the past seven years as a time to celebrate the ministry of lay people in the workplace, school, volunteer activities and through outreach with a special litany, a pastoral letter from the Bishop and with lay ministry fairs being held in parishes, and

WHEREAS, we would like to see September declared as official Lay Ministry Month in the Episcopal Church.

RESOLVED, that the 77th General Convention designate September as Lay Ministry Month annually in The Episcopal Church in the USA to recognize and celebrate the integral and vital ministry of the laity throughout the year.

2. Upon motion duly made and seconded, it was agreed the resolution entitled "Church Calendar Commemoration to the Right Reverend Daniel S. Tuttle, The Reverend George W. Foote and the Reverend E.N. Goddard" be presented to the Diocesan Convention delegation for their consideration.

RESOLVED the House of _____ concurring, that application be made to the Standing Commission on Liturgy and Music to designate May 23rd as the annual commemoration of the life and work of The Right Reverend Daniel Sylvester Tuttle, the Bishop of Montana with Jurisdiction in Idaho and Utah, The Reverend George W. Foote and The Reverend Edward N. Goddard in the liturgical calendar, Holy Women, Holy Men.

Upon motion duly made, seconded and unanimously agreed, the resolution was approved by the Convention delegation and will be forwarded to the 2012 77th General Convention for deliberation by the House of Deputies and the House of Bishops.

3. A motion was made and seconded to consider *revised* Resolution #3 entitled "Authorization for Bishop to Engage in Title Four Implementation," as it was not submitted by the Convention deadline. With an affirmative vote, revised Resolution #3

was approved for discussion and consideration at Convention. This is a "bridge resolution" until the General Convention in 2012, which is designed to guarantee clergy are given a fair trial in the event of disciplinary action. Following a lengthy discussion, upon motion duly made, seconded and agreed upon by a majority of the Convention delegation, the following resolution was approved and will be forwarded to the 2012 77th General Convention for deliberation.

BE IT RESOLVED:

1. That the Diocese of Montana adopt and shall implement the revisions to the Canons for Ecclesiastical Discipline also known as Title IV adopted by the 76th General Convention of the Episcopal Church in 2009, which shall become effective on July 1, 2011; and
2. It is in the best interest of the Diocese of Montana to enter into an agreement with one or more sister Dioceses of the Episcopal Church to share assets and resources in order to implement the provisions of the revised Title IV Canons. Therefore, the Bishop is requested to enter into negotiations with one or more Dioceses of the Episcopal Church in order to implement the Title Four revisions within a multi-diocese structure, which because of possible changes, will continue; and
3. An agreement has been reached with the Diocese of Idaho. The Bishop shall, in consultation with, and with the consent of the Standing Committee, appoint the Church Attorney and members of the disciplinary Board necessary to implement the revisions of Title Four within a multi-diocesan structure consistent with the revisions to the Canons for Ecclesiastical Discipline adopted at the 76th General Convention in 2009. Such appointments shall be retroactively effective on July 1, 2011. In the event Idaho does not adopt the agreement, the Bishop is authorized to pursue other agreements; and
4. In the event that the agreement is terminated or expires before Diocesan Convention 2012, the Bishop shall then, in consultation with, and the consent of the Standing Committee, appoint qualified persons to fill the offices and to perform the duties necessary to implement the Canons for Ecclesiastical Discipline adopted at the 76th General Convention in 2009, also known as Title Four, for the Diocese of Montana, and such appointments shall become effective November 1, 2011, or on the date such appointments is executed by the Bishop, whichever occurs last.
5. Provisions 3 and 4 (above) will sunset at the 2012 Diocesan Convention. During the interim, details of the changes necessary to implement Title IV will be developed and be presented to the 2012 Diocesan Convention for consideration.

Bishop's Announcements. Bishop Brookhart made the following announcements:

1. On October 16, 2011, The Very Rev. Heidi Kinner will be installed Dean and Rector at St.

2. Donna Gleaves and Br. Bede Leach will be ordained to the Sacred Order of Deacons on October 30, 2011 at St. Peter's Cathedral in Helena.
3. Bishop Brookhart will institute The Rev. Terri Ann Grotzinger as the 12th Rector of Holy Spirit Parish in Missoula on November 6, 2011.
4. A Lay Retreat lead by Bishop Brookhart is scheduled for October 28, 29 & 30, 2011 at Camp Marshall.

Thanks to Committee Members. Bishop Brookhart offered his thanks to those individuals who have served on various Diocesan boards, commissions, committees and councils, and whose terms of service is now expiring:

1. Christian Formation: Cynthia Benkelman
2. Commission on Ministry: The Ven. Roxanne Klingensmith
3. Congregational Development Committee: Manny Hoag, Barb Hoag and The Rev. Linda McCloud
4. Diocesan Council: Carol Goddard, Gayle Gransbery, The Rev. David Gunderson and The Rev. Clark Sherman
5. Finance Department: Beth Baker
6. Standing Committee: Rick Harden and The Rev. John Toles
7. Social Justice Committee: Ginnie Lane
8. Board of Trustees of the Episcopal Diocese of Montana Foundation: Beth Baker and The Rev. David Gunderson

Jubilee Ministries Presentation. In recognition of work in and around their communities, two Episcopal Churches in Montana were awarded Jubilee Ministry designations: St. Patrick's Church in Bigfork for their Community Garden, and St. James' Church in Dillon for the Wood Bank. As members of the Jubilee Ministry, St. Patrick's and St. James' are eligible for various grant monies to enable them to further their good work and efforts.

Annual Report. Upon motion duly made and seconded, it was unanimously agreed to accept the 2010 Annual Report of the Diocese.

Courtesy Resolutions. Chairman of the Resolutions Committee, the Rev. Sue Eades presented the following courtesy resolutions:

WHEREAS, Sandy Williams has faithfully served the Diocese of Montana for 16 years as Chairperson of the Credentials Committee; and

WHEREAS, Sandy has performed her duties with diligence, efficiency and grace; BE IT RESOLVED, that the 108th Convention of the Diocese of Montana extend to Sandy our deepest gratitude for her years of outstanding service.

WHEREAS, the faith community of All Saints, Big Sky graciously welcomed the delegates and visitors of the Episcopal Diocese in the name of Jesus; and

WHEREAS, as they have sought to make us comfortable; have helped us traverse the hallways and highways of both Buck's T4 and Big Sky; and

WHEREAS, as they have worked tirelessly and faithfully in preparation for this Convention and have invited us into their wonderfully holy and sacred ecumenical worship space;

BE IT RESOLVED, that the 108th Convention of the Episcopal Diocese of Montana offer heartfelt thanks and gratitude for making our time together such a blessing.

Diocesan Convention 2012. The Very Rev. Heidi Kinnør, Dean of St. Peter's Cathedral in Helena extended an invitation to the 109th Annual Diocesan Convention to be held October 12, 13, 14 2012 at the Red Lion Colonial Inn in Helena.

Diocesan Convention 2013. Members of Christ Church, Kalispell announced they will host the 110th Diocesan Convention 11, 12, 13 October 2013 in Kalispell.

Convention Adjournment. Bishop Brookhart adjourned the business session with prayer at 4:35 p.m. A social hour, banquet and silent auction followed, with the auction proceeds benefitting Camp Marshall.

Sunday Festival Eucharist and Conclusion of Convention. The Convention concluded on Sunday, October 9, 2011 with a Festival Eucharist at 9:30 a.m. at The Big Sky Chapel. Bishop Brookhart was Celebrant, with The Rev. Jessica Crist Con- Celebrant and Preacher.

Respectfully submitted,
Gayle Gallik Archey, Diocesan Secretary.

BISHOP BROOKHART'S ADDRESS TO THE 108TH CONVENTION

I recently had to check my dog---the best dog in the western hemisphere---into a kennel. A new facility has opened in Helena, and it advertizes itself as a luxury condo facility. This is it, I thought. Lizzie deserves the best. I had to produce a record of shots and other information as I checked her in. A few days later, I came back to town and hurried to the kennel. I paid the bill and was about to leave, when the person behind the desk said: Don't go yet. I have to give you Lizzie's report card. A canine report card is a new concept for me, but I accepted the official looking and signed document. She, by the way, got A's in everything.

I don't want to issue a report card on the Diocese of Montana, but I do want to give you a report on developments over the last five to eight years. You remember, I hope, that the vision of this diocese is that we are a community of the resurrection, transformed and transforming by the power of the Risen Christ. What I wish to list for you are what I see as Resurrectional developments among us, signs of the transformation wrought by the presence of our Lord in and among us. So here we go.

We no longer have any assisted congregations. This is a major change of direction, and for most of the churches involved it has been a positive development that has challenged the members to stand up and own their church.

The diocesan budget has been reduced by more than fifty-percent in the last eight years. Some of this is, of course, that we are not giving assistance, but it also reflects a number of other changes that have allowed us to operate more efficiently and effectively.

We have developed and continue to maintain a good web-site. It has been evaluated by experts in this area and pronounced to be easy to use, complete, and effective---in fact, it is an excellent example of a diocesan web-site. Please remember that almost anything you want to know about the diocese and the churches can be found at www.mtdiocese.org.

We have regularized most of the procedures of our common work. This has been irritating to some, but our procedures benefit the churches of the diocese. For example, we have a way to do background checks on anyone who has contact with children; this requires time, money and attention, but it allows us to hold our heads high and say that our churches are safe places for the young.

We have begun offering workshops to help both our lay and clerical members do their ministries better. This began with the diocesan staff dealing with such issues as treasurer training and the role of vestries. But this is expanding to include nationally known experts in congregational life, and there are plans in the works for most of this in the future.

We are nearly finished with a restructuring of the committees of the diocese. Because we operate with one of the smallest staffs in The Episcopal Church, we depend heavily on diocesan committees to help equip and develop our common life. Besides the canonically required groups such as the Standing Committee and the Diocesan Council, we now have a newly formed Christian Formation Committee, a Congregational Development Committee, and you will soon be hearing about a new Social Outreach Committee. I hope to present to the Diocesan Council soon a plan for an Environmental Stewardship Committee. These are not committees for the sake of committees, but working groups to help promote the ministry of this diocese.

The Diocesan House has been updated and repaired. This has been a gradual process over a number of years, and it has addressed the urgent need for new windows, plumbing and wiring. This is not an extravagant facility, but it is pleasant, workable and professional---in short, a place of which you can be proud.

At Camp Marshall a UTO grant opened the door to installing a new and critically needed drain field.

We have received two AmeriCorps grants (that *is* unusual!) which has allowed 7000 hours of project work to be done. As a result the look of the camp is now more open and less cluttered.

The chapel has been renovated and handicap access to the chapel added.

As a result of a generous grant from St. Stephen's Church in Billings, Canterbury Lodge has been renovated.

This summer the campers were able to use a new media center to produce a wonderful video about Camp Marshall. The video will be shown at next summer's General Convention, and the staff of the national church has been using it as a model.

Grace Camp, the program for children of incarcerated parents, continues to be a huge success.

Day Camps have been held in a number of churches around the diocese.

The presence of the camp site director, Julie Sisler, has allowed all sorts of good things to happen, not the least of which is freeing David Campbell to pursue youth ministry in various forms throughout the state.

Finally, the last two years have set all-time records for attendance at Camp Marshall.

We have become an electronic diocese in terms of our communication. We are seen as a model of this approach around the wider church. This sort of communication is timelier, much less staff intensive, and vastly cheaper than paper and postal media.

The Sacred Order of Deacons has become an exciting and vital part of our life. Further, our School for Deacons is widely hailed throughout the church as a model of local, diaconal formation.

Again around the wider church we have a reputation as a leader in the area of promoting the ministry of the baptismal ministry and ministry of the laity.

We have been able to begin a redevelopment of Emmanuel Church in Miles City.

We have begun the first new mission in the diocese in many years at Holy Cross Church in Billings. They have had some recent break-through's in terms of new members.

Nearly all of our churches now have a significant, Resurrectional, outreach ministry. I suspect that is some sort of record in the history of the diocese and in the wider church.

Our quick-read newsletter, Bishop's Round-Up, has proved to be effective.

We have seen a nearly complete turn-over in the priests serving in parish settings. The clergy of our diocese are as fine and as interesting a group of priests as you will find---that's the opinion of the previous Presiding Bishop.

We are well down the road of moving from a maintenance model for church life to a mission model, where our primary task is to worship and serve. Another way to say this is that we have moved from a dependency model to an independency model.

The atmosphere of our annual conventions is no longer characterized by conflict and confrontation. The conventions are now focused on worship, education and fellowship as well as carrying out the legislative life of the diocese.

The staff works long and hard to serve our Lord among you. In their individual areas they are the equal of anyone else in the wider church.

We have embraced ERD as a major mission thrust of the diocese. In the last five years we have contributed almost \$330,000 to ERD.

We are moving from being a congregationalist church to a diocesan church.

We have a number of people serving on the provincial and national levels of leadership.

Now I have saved the best till last. This past year we have turned the corner and are now a growing diocese! This is the first positive growth year in many, many years. And this signals a healthy diocese. It would be hard to overestimate the importance of this fact.

There are a couple of areas that can be considered growing edges for our life together. Let me ask you, as leaders of the diocese, to help with these.

We will not be able to make the next step in our growth to full maturity in Christ until we earnestly address the issue of giving. Everywhere we turn we are limited by our income. I am just as aware as you are that these are tight times for our economy. But if we can get on with giving that is based in a sense of gratitude and a sense of mission, and giving that is proportional and tithing-oriented we will be able to step up to the transformational work to which Christ calls. Let me add one more comment, and then I will move on. For middle class Americans, conversion and discipleship are not real, not genuine, unless it involves money, giving and generosity.

We need to move further along in our awareness that we need each other. For all Anglicans the basic unit of the church is the diocese. Indeed, for us the definition of the church is: the people of Christ gathered around their bishop. It is no accident that that is our view of the church. No one person and no one congregation can go it alone. God calls us to community, to be together in Christ.

Finally, we need to continue to grow in treating each other with forbearance and gentleness. In honor of the presence of the Lutheran bishop let me quote from that document that every Lutheran has studied, the Small Catechism by Luther. Here is his explanation of the commandment (Lutherans number it as 8!) "You shall not be a false witness." He writes, "What does this mean? We should fear and love God so that we do not tell lies about our neighbors, betray them, slander them or hurt them, but defend

them, speak well of them, and explain everything in the kindest way. " I think he is on to something here. An aspect of my job is that I tend to collect the detritus of anger, suspicion and fear from around the diocese. Most of this is baseless. All of us need to give each other a graceful break and explain everything in the kindest way.

As is always the case at a convention, there is a tendency to be preaching to the choir, and I probably have done a bit of that just now. But what I have said I believe bears repeating.

In closing I want to assure you of my love and commitment to you. I want you to know that I am committed to you and wish only resurrection blessings for all of us. It is an honor and privilege to serve Christ among you.

LAY DELEGATES TO THE 108TH CONVENTION

Absarokee	St. Paul's	Good	Kris	kgood@hotmail.com
		Good	Lori	lgood@msn.com
Anaconda	St. Mark's	Fay	Jim	
		Montgomery	Terry	-
Billings	St. Luke's	Laird	Libby	libby@cooperads.com
		McManus	Nancy	nojrk@hotmail.com
		Stadtmiller	Carla	cstadt@bresnan.net
		Stadtmiller	Lee	stadtmillerl@ci.billings.mt.us
		Willett	Paul	p.j.willett@hotmail.com
Billings	St. Stephen's	Walton	Barry	barrybwalton@gmail.com
		Walton	Carol	carolmw Walton@yahoo.com
Big Sky	All Saints	Crowther	Jack	jakecrow@3rivers.net
		Warnock	Bill	billwarnock@wyellowstone.com
Bigfork	St. Patrick's	Sultzter	Linforth	fifth@centurytel.net
Bozeman	St. James'	Babineaux	Marcella	marce_104@msn.com
		Campbell	Connie	connie54@bresnan.net
		Coffin	Joan	jacoffin@aol.com
		Fulton	Mary	alimf@montana.edu
		Grabbe	Jake	bach9291@hotmail.com
		Kern	Nonie	noniekern@aol.com
		Lessley	Sue	slessley@bresnan.net
		Sharrock	Carol	cbsharrock@gmail.com
Butte	St. John's	Burton	Dan	stjohnsbutte@qwestoffice.net
		Jones	James A.	majrat@hotmail.com
		Jones	James W.	jameswjones79@yahoo.com
		Jones	Mary Alice	genrose1050@yahoo.com
		Kephart	James	jim@julianspianobar.com
Mueller	Carl	carl.mueller@scouting.org		

Columbia Falls	All Saints'	Budge Ducote Grove Thomas	Ronnie Dana Barbara Carl	ronbud@centurylink.net dncducote@yahoo.com bgrove10@centurytel.net cptkat@centurytel.net
Deer Lodge	St. James' St. James'	Fay Nelson	Mary Lynn Joann	jnlnsln@msn.com
Dillon	St. James'	DeHart Maddock	Dorothy Jane	sweetmedicineOT@yahoo.com jhmaddock@mac.com
Eureka	St. Michael's	Evans White	Claudia Ethel	roundstone25@yahoo.com roundstone25@yahoo.com
Glasgow	St. Matthew's	Fay	Samar	editor@glasgowcourier.com
Great Falls	Incarnation	Lauzon Baker Brainard Robinson Vanatta	Marcia Jennifer Jeff Owen Glenn	rector.incarnation@gmail.com sweetone7@hotmail.com marcocaprioli@hotmail.com grogan@thegrogran.com glenv@mt.net
Jeffers	Trinity	Hoag Hoag Striegel Striegel	Barbara Manny Jean Jerry	mtbarbster@yahoo.com mannyh@3rivers.net strieg1@yahoo.com strieg1@yahoo.com
Hamilton	St. Paul's	Carmody Carmody	Bob Linda	lbcarmody@aol.com -
Helena	Nativity	Blazer Lane	Chris Ginnie	meanogremom@bresnan.net vlane@bresnan.net
Helena	St. Peter's	Briggs Campbell Colvill Johnson Short Stockwell Stockwell	Christie Geri Lea Rudy Marge Chris Maggie	cbriggs@imt.net gerimt1@gmail.com leakevin@inoutbox.com margeshort@bresnan.net margeshort@bresnan.net magnolia9@hotmail.com magnolia9@hotmail.com
Joliet	Our Saviour's	Johnson Spaulding	Joe Doris	retiredmrlvpo@tctwest.net retiredmrlvpo@tctwest.net
Kalispell	Christ Church	Olson Olson Scarff Scarff	Betty Jon Greg Peg	betteolson@yahoo.com jon@olsonsearch.com gscarff@montanasky.com pscarff59901@yahoo.com
Lewistown	St. James'	Knerr Orr	Anne Charlotte	-
Livingston	St. Andrew's	Gimbel Cavalier Canner	Donald Mary Alice Rebecca	dgimbel@carret.com m.cavalier13@gmail.com docbec@gmail.com

		Williams	Sandy	sandylobell@gmail.com
Manhattan	Gethsemane	Elder	Suzanne	paran97@gmail.com
Miles City	Emmanuel	Hatley	Sharon	smhbosslady@aol.com
		Webb	Annette	rwebb56119@aol.com
Missoula	Holy Spirit	Bowler	Bruce	bruce.bowler@mso.umt.edu
		Bowler	Molly	mbowler@bowlerconsulting.com
		Cohen	Anne	bubbasmama713@yahoo.com
		Coy	Sheila	msslady@gmail.com
		Dailey	Alice	rsnakegulch@bresnan.net
		Dailey	Dick	richard.dailey@umontana.edu
		Gisselbeck	Don	dongisselbeck@yahoo.com
		Kuhn	Keith	knkuhn@gmail.com
		Kuhn	Wendy	wendykuhn@gmail.com
		Steinbrenner	Bill	holyspiritparish@qwestoffice.net
		Talbot	Susan	italbot11@montana.com
		Todd	Tom	gttodd@bresnan.net
		Warner	Jeannie	jeannie.warner42@yahoo.com
Polson	St. Andrew's	Gardner	Susan	chr2828@blackfoot.net
		Walter	Norma	-
Philipsburg	St. Andrew's	Miller	Kari	karimichelsen@yahoo.com
		Miller	Mike	mlmiller@sterksolutions.com
Red Lodge	Calvary	Tuell	H.O	tuelles@earthlink.net
		Yetter	Ben	-
Sheridan	Christ Church	Boucher	Jennifer	booszoo@hotmail.com
		Boucher	Tiffany	booszoo@hotmail.com
Stevensville	St. Stephen's	Artley	Suzanne	sartley@bresnan.net
		Henningfeld	Mary Beth	marybeth.henningfeld@yahoo.com
Townsend	St. John's	Anderson	Carol	carol.anderson1959@yahoo.com
Troy	Holy Trinity	Hanley	Patrick	pmhanley@gmail.com
		Smith	Dale	loguns@yahoo.com
Virginia City	St. Paul's	Doornbos	Janet	rubbyaly@3rivers.net
		Grice	George	geog@3rivers.net

No delegates:

Big Timber

Emigrant

Libby

Havre

DIOCESAN COUNCIL MEETING MINUTES

Episcopal Diocese of Montana Minutes of Diocesan Council Conference Call January 29, 2011

Diocesan Council held its quarterly meeting via conference call, beginning at 10 a.m. on Saturday, January 29, 2011.

Attendance. Council members participating were: Bishop C. Franklin Brookhart, Louis Bowne, Clark Sherman, Tim Ljunggren, George Walter, Ginnie Lane, Robyn Barnes, Gayle Gransbery, Sandy Williams, Robyn Toles, Carol Goddard and Jane Shipp. Council member David Gunderson was absent. Also participating in the call were: Barb Hagen, Canon for Finance; Beth Baker, Diocesan Treasurer; and Gayle Gallik Archey, Diocesan Secretary.

Call to Order. Bishop Brookhart opened the conference call meeting with prayer. With a quorum participating, the meeting was called to order. The agenda was adopted as presented.

OLD BUSINESS.

Minutes of October 30, 2010 Diocesan Council Meeting. By motion duly made by Tim Ljunggren and seconded by Jane Shipp, the Minutes of the October 30, 2010 Diocesan Council meeting were approved as written.

Financial Reports. Barb Hagen and Beth Baker presented the financial statements for the months of October, November and December 2010. Beth Baker reported money has been received from the Christmas Appeal which has helped meet current financial obligations. Additionally, Barb Hagen reported a substantial increase in income from investments during the past month. Upon motion duly made by Jane Shipp and seconded by Robyn Barnes, the financial statements for October, November and December 2010 were approved as presented.

Barb Hagen noted all 2010 assessments have been received by the Diocesan office. Robyn Barnes suggested an email be sent to all churches thanking them for paying their assessments by the end of the year. Bishop Brookhart stated he will send this email. The accounting firm has begun work on the annual Diocesan audit.

Diocesan Audit Update. Barb Hagen reported only two congregations have yet to submit their 2009 Audit Reports to the Diocesan office. Barb stated she expects to receive the Audit Reports from St. Mark's in Big Timber, and St. Stephen's in Billings within the next two weeks.

Loan to St. John's, Emigrant. Council previously granted a Faber Fund loan to St. John's church in Emigrant for the remodel and upgrade of their church building. St. John's has not used the money yet, and therefore requests they not be obligated to repay until they have spent the money.

Update on Christmas Appeal. To date \$29,656.42 has been received from the Diocesan Christmas Appeal. A \$4,292.72 budget deficit still remains. It was suggested to send a follow-up letter to all congregations to try to raise the remaining \$4,292.72 to cover the budget deficit.

Bishop Brookhart's Sabbatical Leave. Bishop Brookhart reported on his plans for a sabbatical leave, which will be the first sabbatical leave in his 36 years of ordained ministry and after eight years as Bishop of Montana. The theme of the Bishop's sabbatical will be "Living the Resurrection," with a tentative schedule as follows:

- April 11-15: Sewanee Seminary
- June 5-10: Retreat at Camp Marshall
- June 27 - July 8: Episcopal Seminary of the Southwest
- Sept. 6-18: Quiet Time
- November 21 - Dec. 4: Quiet Time.

NEW BUSINESS.

Developments in Miles City and Forsyth. Bishop Brookhart announced Karen King, a recent graduate of seminary and ordained Deacon, is currently working with the congregations of Emmanuel in Miles City, and Ascension in Forsyth. Both congregations would like to hire Karen on a 3/4 time arrangement. Karen's salary could be financed for approximately two to three years from sale proceeds received from the property in Roundup, a bequest from an individual in Scobey, and from sale proceeds received from the Rectory in Miles City. Karen may also work with St. Matthew's in Glendive to determine if the congregation can be revived, or if the building and land should be sold. Upon motion duly made by Clark Sherman and seconded by Tim Ljunggren, Council approved the use of the sale proceeds and bequest money referenced above, to pay Karen King's salary to work with the congregations of Miles City, Forsyth and Glendive.

St. Alban's Church in Laurel. Bishop Brookhart received a request from St. Alban's in Laurel to close the church. The congregation would like to change the status of St. Alban's from a parish to a Fellowship, with the possibility of partnering with Holy Cross in Billings. St. Alban's has approximately \$100,000 in the bank from the sale of their church building last year and requests the following specific distributions, with the balance going to the Diocese:

- \$5,000 to St. Paul's, Stillwater;
- \$5,000 to Our Savior's, Joliet;
- \$10,000 to Camp Marshall for camp scholarships;
- \$10,000 to Camp Marshall for capital improvements; and
- \$ 5,000 to Joan Yetter's discretionary fund.

Additionally, any monies remaining in the Priest's discretionary fund be transferred to the Bishop's discretionary fund. It was noted Joan Yetter and Marietta Johnson are now serving the other churches in the Yellowstone Cluster. Upon motion duly made by Jane Shipp and seconded by Gayle Gransbery, Council voted to approve St. Alban's request to close their Church. Carol Goddard abstained from voting. Additionally, on motion made by Clark Sherman and seconded by Jane Shipp, Council accepted the proposed distribution of money in St. Alban's bank account.

Committee Realignment. Bishop Brookhart proposed Diocesan Committees be realigned as follows:

- The Anti-Racism Committee and the Disability Committee be merged to become the Social Outreach Committee.

- The Camp Marshall Advisory Committee, the Christian Formation Committee and the Youth and Young Adult Committee be merged into the Christian Formation Committee.

Upon motion duly made by Clark Sherman and seconded by Tim Ljunggren, Council unanimously agreed to accept Bishop Brookhart's committee realignment recommendations.

New Canon to the Ordinary. Bishop Brookhart announced the new Canon to the Ordinary, the Rev. Canon J. Christopher Roberts, will officially begin work February 1. This position has been reduced to half-time; therefore, Chris will also work at St. Paul's in Virginia City.

Cell Phone Reimbursement. Upon motion duly made by Gayle Gransbery, and seconded by Ginnie Lane, Council agreed to increase the cell phone reimbursement amount to David Campbell and Julie Sisler from \$40 per month to \$45 per month.

Encumbered Funds. In an effort to clean up bookkeeping details, upon motion duly made by Ginnie Lane and seconded by Robyn Barnes, Council voted to un-encumber the following: \$150 Venture In Mission funds designated for church planting, and \$91 Native American funds designated for use at Camp Marshall. These funds can still be used for the original intent, if so desired.

Diocesan Bank Account. With the departure of Maurice Champion-Garthe and Rick Johnson from the Diocesan Office, John Board and David Campbell will be added as signers on the Diocesan bank account, along with Virginia Lane and Barbara Hagen. Upon motion duly made by Clark Sherman and seconded by Tim Ljunggren, the following individuals are authorized to sign checks on behalf of the Episcopal Diocese of Montana: John Board, David Campbell, Virginia Lane and Barbara Hagen. It was noted two signatures are required on all checks. Bishop Brookhart is not a signer on the Diocesan bank account.

Funding for Workshops and Staff Conferences. It is estimated \$10,000 is needed to pay expenses associated with the upcoming Ministry Skills Workshops and to send Diocesan staff to annual conferences. Upon motion duly made by Clark Sherman and seconded by Tim Ljunggren, Council approved the allocation of \$10,000 to pay these expenses. The Diocesan budget has funds available because the Canon to the Ordinary position was originally budgeted for a full-time position, and is now a half-time position.

Additionally, upon motion duly made by Clark Sherman and seconded by Tim Ljunggren, if expenses associated with upcoming Diocesan workshops and staff conferences total less than \$10,000, the difference will be allocated to Bishop Brookhart to assist with his sabbatical expenses.

Rates for Supply Clergy. Upon motion duly made by Gayle Gransbery and seconded by Tim Ljunggren, Council agreed to increase the rates for Supply Clergy from \$75 to \$100 for one service, and from \$100 to \$125 for two services.

Walking in the Footsteps of Jesus. Bishop Brookhart will lead a pilgrimage to the Holy Land November 4-13. The cost is \$3,000, which includes airfare, room, two or three meals a day, bus, guide and fees. The pilgrimage is limited to 30 people.

Next Diocesan Council Meeting. Upon motion duly made by Gayle Gransbery and seconded by Louis Bowne, it was agreed Council's next meeting on April 30, 2011 will be held via conference call.

Adjournment. There being no further business to come before Council, on motion duly made and seconded, the conference call was adjourned at 11:35 a.m.

Respectfully submitted,

Gayle Gallik Archey,
Diocesan Secretary

**Episcopal Diocese of Montana
Minutes of Diocesan Council Conference Call
April 30, 2011**

Diocesan Council held its quarterly meeting via conference call, beginning at 10 a.m.

Attendance.

Council members participating were: Bishop C. Franklin Brookhart, Jr., Louis Bowne, Clark Sherman, Tim Ljunggren, George Walter, Ginnie Lane, David Gunderson, Sandy Williams, Robyn Toles, Carol Goddard and Jane Shipp. Council members Gayle Gransbery and Robyn Barnes were absent. Also participating in the call were: Barb Hagen, Canon for Finance; Beth Baker, Diocesan Treasurer; and Gayle Gallik Archey, Diocesan Secretary.

Call to Order. Bishop Brookhart opened the conference call meeting with prayer. With a quorum participating, the meeting was called to order. The agenda was adopted as presented.

OLD BUSINESS.

Minutes of January 29, 2011 Diocesan Council Conference Call. It was noted that St. Alban's Church in Laurel gave Joan Yetter \$375.00 for her discretionary fund, not \$5,000, as referenced in the January 29, 2011 Minutes. By motion duly made by Sandy Williams and seconded, the Minutes of the January 29, 2011 Diocesan Council conference call were approved as corrected.

Financial Reports. Barb Hagen and Beth Baker presented the financial statements for the months of January, February and March, 2011. Beth Baker reported income is down a little, but the current finances of the Diocese are satisfactory. Additionally, Barb Hagen reported the investments of the Diocese have been doing very well. Upon motion duly made and seconded, the financial statements for January, February and March, 2011 were approved as presented.

Annual Parish Audit Report Update. Barb Hagen reported the Diocesan office has received 2009 Audit reports from all parishes. Also, although not due until September 2011, the Diocesan office has begun to receive Parish Audit Reports for 2010.

Update on Christmas Appeal. The Christmas Appeal has been a success. To date donations of \$35,163.72 have been received, which is \$1,214.58 more than the \$33,949.14 needed to cover the budget deficit. Therefore, all monies taken from the Diocesan investment accounts to cover the budget deficit have been repaid.

Loan to St. John's, Emigrant. David Gunderson reported St. John's Church in Emigrant has not started work to repair the Church's roof, and therefore, has not spent the money received from the Faber Fund for this purpose. David will provide Council with an update on this matter at the July meeting.

NEW BUSINESS.

2012 Diocesan Budget. Treasurer, Beth Baker stated Finance Department has begun work on the 2012 Diocesan budget. Beth announced preliminary work on the budget indicates an extra \$20,000 will be needed to pay expenses associated with deputies attending General Convention and also attending the Provincial Synod meeting prior to Convention. General Convention is scheduled for July 2012 at Indianapolis. In an attempt to obtain \$20,000 to pay these additional expenditures, it was suggested to either decrease the amount of money allocated to the ECUSA and to Diocesan programs, or to increase the assessment by 1.5%, resulting in a 20% assessment for 2012. Beth indicated a 1% increase in assessment equals an additional \$15,000 of income for the Diocesan budget. A suggestion was made to send one General Convention deputy to the Provincial Synod meeting in Minneapolis, then that deputy would provide "in-house training" to inform the other General Convention deputies. Having attended several General Conventions, Sandy Williams offered to do this training. Jane Shipp moved that Council give Finance Department approval to raise the assessment by 1.5%, resulting in a 20% assessment for the 2012 budget. Following discussion and vote, the motion was defeated. Another motion was duly made and seconded to raise the assessment by 1.0%, resulting in a 19.5% assessment for the 2012 budget. A vote of Council members resulted in a tie; therefore, the motion was defeated. As a result, the assessment for the 2012 budget will remain at 18.5%.

Reimbursement Policy. Upon motion duly made and seconded, the following resolution was duly adopted by the Diocesan Council of the Diocese of Montana at a regularly scheduled meeting held on April 30, 2011, a quorum being present:

Whereas, income tax regulations 1.162-17 and 1.274-5T(f) provide that employees need not report on their tax return expenses paid or incurred by them solely for the benefit of their employer for which they are required to account and do account to their employer and which are charged directly or indirectly to the employer; and

Whereas, income tax regulation 1.274-5T(f) further provides that an adequate accounting means the submission to the employer of an account book, diary, statement of expense, or similar record maintained by the employee in which the information as to each element of expenditure (amount, date and place, business purpose, and business relationship) is recorded at or near the time of expenditure, together with supporting documentary evidence, in a manner which conforms to all the "adequate records" requirements set forth in the regulation; and

Whereas, the Diocesan Council desire to establish a reimbursement policy pursuant to the regulations mentioned above; be it therefore Resolved, that the Diocesan Council hereby adopts an accountable reimbursement policy pursuant to income tax regulations 1.162-17 and 1.274-5T(f), upon the following terms and conditions:

1. Adequate accounting for reimbursed expenses. Any "employee" (as defined below) employed by the Diocese shall be reimbursed for any ordinary and necessary business and professional expenses incurred on behalf of the Diocese, if the following conditions are satisfied: (1) the expenses are reasonable in amount; (2) the employee documents the amount, date, place, business purpose (and in the case of entertainment expenses, the business relationship of the person or persons entertained) of each such expense with the same kind of documentary evidence as would be required to support a deduction of

the expense on the employee's federal tax return; and (3) the employee substantiates such expenses by providing the Canon for Finance with an accounting of such expenses no less frequently than monthly (in no event will an expense be reimbursed if substantiated more than 60 days after the expense is paid or incurred by an employee). Examples of reimbursable business expenses include local transportation, overnight travel (including lodging and meals), entertainment, books and subscriptions, education, vestments, and professional dues. Under no circumstances will the Diocese reimburse an employee for business or professional expenses incurred on behalf of the Diocese that are not properly substantiated according to this policy. Diocesan staff understands that this requirement is necessary to prevent the Diocesan reimbursement plan from being classified as a non-accountable plan.

2. Excess reimbursements. Any Diocesan reimbursement that exceeds the amount of business or professional expenses properly accounted for by an employee pursuant to this policy must be returned to the Diocese within 120 days after the associated expenses are paid or incurred by the employee, and shall not be retained by the employee.

3. Reimbursements not funded out of salary reductions. Reimbursements shall be paid out of Diocesan funds and not by reducing pay checks by the amount of business expenses reimbursements.

4. Cellular phones and personal computers. The Diocese will not reimburse cellular phone or personal computer expenses of an employee who is treated as a employee for federal income tax reporting purposes, unless the employee's use of a cellular phone or personal computer (each referred to below as "equipment") meets the following two tests:

- a. Convenience of the employer. Use of the equipment must be "for the convenience of the employer." This means that the employee cannot perform his or her job without the equipment. The fact that the equipment enables an employee to perform his or her work more easily and efficiently is not enough. Further, it must be demonstrated that computers and telephones available at the
- b. Diocesan Office is insufficient to enable the employee to properly perform his or her job.
- c. Condition of employment. Use of the equipment must be required as a "condition of employment." It is not necessary that the Diocese specifically requires use of the equipment. On the other hand, it is not enough that the Diocese merely states that the use of the equipment is a condition of employment.

5. Tax reporting. The Diocese will not include in an employee's W-2 form the amount of any business or professional expense properly substantiated and reimbursed according to this policy, and the employee should not report the amount of any such reimbursement as income on Form 1040.

6. Retention of records. All receipts and other documentary evidence used by an employee to substantiate business and professional expenses reimbursed under this policy will be retained by the Diocese.

7. Employees. For purposes of this policy, the term "employee" shall include the following persons:
C. Franklin Brookhart, Jr., J. Christopher Roberts, David Campbell, Barbara Hagen, Julie Sisler and Roger Stone.

Housing Resolution. Although the amount to be paid to the Rev. Canon James Christopher Roberts as a parsonage allowance was designated in his Employment Agreement with the Diocese, upon motion duly made and seconded, the following housing resolution was unanimously approved:

The Diocesan Council on April 30, 2011, after discussing the amount to be paid to the Rev. Canon James Christopher Roberts, as a parsonage allowance, on motion duly made and seconded, adopted the following resolution:

Whereas, the Rev. Canon James Christopher Roberts is employed as a minister of The Episcopal Diocese of Montana, which does not provide a residence for him, the Council resolves that of the total compensation of \$32,000 to be paid to the Rev. Canon James Christopher Roberts in 2011, that \$10,000 be designated as a parsonage allowance within the meaning of that term as used in Section 107 of the Internal Revenue Code of 1986.

Vehicle for Bishop Brookhart. Bishop Brookhart stated the vehicle purchased last year for his use (Pontiac Torrent) turned out to be a lemon, therefore, a more reliable vehicle (Dodge Nitro) has been purchased for the Bishop's use.

2010 Diocesan Audit. Barb Hagen announced the 2010 Diocesan Audit has been completed by the accounting firm of Galusha, Higgins and Galusha. Copies of the final Diocesan Audit Report have been distributed to all Council members. Upon motion duly made and seconded, members of Diocesan Council acknowledged receipt and acceptance of the 2010 Diocesan Audit.

Faber Fund Grant/Loan Application. Upon motion duly made and seconded, Council members approved a Faber Fund Application submitted by Emmanuel Episcopal Church in Miles City. Emmanuel Church requests a grant of \$9,980 to have a new energy efficient furnace installed in the church.

Social Outreach Committee. Bishop Brookhart announced the formation of a new Diocesan committee: The Social Outreach Committee. The Social Outreach Committee, co-chaired by Donna Gleaves and Martha Winford, will work to raise awareness of the issues of society, provide educational resources, and work with Diocesan staff to provide anti-racism training. Upon motion duly made and seconded, Council unanimously approves The Social Outreach Committee.

Notes from Bishop Brookhart. Bishop Brookhart announced The Rev. Karen King will be ordained as priest in Miles City on May 1, 2011. Karen will serve the congregations of Emmanuel in Miles City, and Ascension in Forsyth.

Bishop Brookhart reported the Episcopal Church in the USA has committed itself to help rebuild the Diocese of Haiti, the largest Episcopal Diocese in the world. The goal of the campaign is ten million dollars.

Bishop Brookhart reminded Council members he will lead a pilgrimage, limited to 30 people, to the Holy Land November 4-13, 2011, entitled "Walking in the Footsteps of Jesus."

Next Diocesan Council Meeting. Council's next meeting will be Saturday, July 16, 2011 from 10 a.m. to 3:00 p.m. at St. Peter's Cathedral in Helena. The agenda for the July meeting will include a review of the proposed 2012 Diocesan Budget, and a report by RBC Wealth Management with respect to the

investments of the Diocese of Montana Foundation. Clark Sherman stated he will be on vacation and unable to attend the July meeting.

Adjournment. There being no further business to come before Council, on motion duly made and seconded, the conference call was adjourned at 11:15 a.m.

Respectfully submitted,

Gayle Gallik Archey, Diocesan Secretary.

**Episcopal Diocese of Montana
Minutes of Diocesan Council Meeting
July 16, 2011
St. Peter's Cathedral**

Attendance. Council members present: Bishop C. Franklin Brookhart, Jane Shipp, Louis Bowne, Sandy Williams, George Walter, David Gunderson and Robyn Toles. Also present at the meeting were Barb Hagen, Canon for Finance; Beth Baker, Diocesan Treasurer and Dean Nelson RBC Wealth Management representative. Absent from the meeting were: Robyn Barnes, Tim Ljunggren and Clark Sherman.

Call to Order/Adoption of Agenda. Bishop Brookhart called the meeting to order at 10 a.m. With a quorum present, Bishop Brookhart opened the meeting with prayer. The meeting agenda was adopted as amended.

NEW BUSINESS

Foundation. Dean Nelson gave an oral presentation on the Diocesan investments with RBC Wealth Management.

Information on the Foundation Board and its membership was discussed. Our Board is elected by convention delegates to give oversight to the investments and their performance.

2012 Budget. Diocesan Treasurer Beth Baker and Canon for Finance Barb Hagen presented the proposed 2012 budget. The finance committee prepares the budget then presents it to Council. Council can make changes to the proposed budget and then votes on accepting it. The budget is presented to Convention as voted on by Council. Convention delegates votes to accept it as presented. The Bishop does not provide input to the Finance Committee on the budget.

During the Council conference call in April we voted no on a 1% increase in the assessment. The result of that is that there is no funding of \$1,200 for Diocesan staff to attend convention nor \$4,000 in funding of continuing education for the staff. There was discussion on General Convention expenses and insurance premium increases. A ½% raise in the assessment would cover convention, continuing education and additional funds for General Convention. Sandy Williams moved an increase of ½% to the Diocesan assessment; Jane Shipp seconded and the motion passed.

OLD BUSINESS

Minutes of April 30, 2012 Diocesan Council Meeting. Upon motion duly made and seconded, the Minutes of the April 30, 2012 Diocesan Council meeting were approved as written.

Financial Reports. Financial reports were presented by Canon for Finance Barb Hagen and Diocesan Treasurer Beth Baker. The investments are down; there is a yearly trend that the income from investments drops. Barb needs \$10,000 to meet payroll for Diocesan staff as well as \$10,000 for Camp Marshall staff payroll. Grace Camp income is down resulting in the need for additional funds. We have \$68,118.21 from the closure of St. Alban's in Laurel in a cash fund which could be tapped for the shortfall. David Gunderson moved that we take \$20,000 from the cash fund to cover the Diocesan and Camp Marshall expenses. Robyn Toles seconded the motion which then passed.

We voted to let the remaining \$48,118.21 sit in the cash fund for the time being.

There was discussion on past due assessments; Beth will send letters to those congregations asking them to catch up. Louis asked how many were three or more months behind; Barb said that most were one to two months in arrears with two not having made any payments this year.

David Gunderson moved and Louis Bowne seconded the acceptance of the financial reports.

Audit Updates. Barb reported that the audits are going well; she will send reminders on August 1st to those not received.

Finance Committee Minutes. The Minutes of the Finance Committee meetings were approved with Jane Shipp making the motion and David Gunderson as second.

MORE NEW BUSINESS

Faber Fund. A written report on current Faber Fund grants was passed around. A request from St. Michael and All Angels in Eureka for \$4,400 was discussed. The high bid for the work was \$4,370 and the low bid was \$4,060. As the congregation has \$22,000 in savings that could be utilized. It was suggested by the Finance Committee to fund half of the low bid in the amount of \$2,030. David Gunderson moved and George Walter seconded that suggestion. The motion passed.

Credit Card Policy. The credit card policy as presented was approved. The Chancellor, the Finance Committee and the bishop gave input to the writing of the policy. The main point discussed was a \$5,000 debt limit without Standing Committee approval that is written in the policy. The reasoning behind the limit is if the parish defaults on the debt the Diocese has to pay. David Gunderson moved acceptance of the policy with Robyn Toles as second. Motion passed.

Denominational Health Plan Policy. If a parish pays the full premium for their clergy they must pay the full premium for any staff covered by the policy. They must be treated in an equal fashion. Barb received a draft and made changes in reference to the Diocese of Montana; the Chancellor approved the changes. An employee must work a minimum of 1,500 hours to qualify for insurance. David Gunderson moved and Robyn Toles seconded with motion passing.

Unencumbered Native American Funds.

The Council discussed \$91.43 that had been encumbered for a grant from the Native American Ministries funds. Since the Rev. Joe Scheeler has left the diocese, the grant request will no longer be used. Council released the funds from the grant and they are available now for general Native American use.

Audit Manuals. Finance Department and Council read the manuals found on the Diocesan web-site and suggested changes. Barb wrote the changes to audit policy. The changes suggested for the current version are:

- Recommend that an independent, licensed, CPA do the audits;
- A deadline of the 15 April for parishes to submit names of audit committee members;
- Audit committee members must attend training if they have no prior audit experience;
- Diocesan staff need to get out of the audit business, churches need to step up and get them done.

Ideas that were discussed included: having one person from a neighboring parish be on the audit committee; Finance would go over all of the audits but not help with them. A few years ago Finance offered to help parishes with their audits, now it is time for Finance to back away. Audits are in place to make sure we stay above board; impropriety should not happen. This is about accountability. The Diocesan staff does a one and a half time job as it is; Barb should not have to spend her free time doing audits.

Changed wording to make all of this clear.

There are no consequences to parishes for not turning in their audits. There are consequences for the Diocese as a 501(c)3 Non Profit under both state and IRS law.

Louis Bowne moved that we accept the changes to the manuals. David Gunderson seconded, the motion passed.

Ending of Terms. Bishop Brookhart thanked David Gunderson, Gayle Gransberry, Clark Sherman and Carol Goddard for their time on Council.

Adjournment. There being no further business to come before Council, on motion duly made, seconded and unanimously approved, the meeting was adjourned at 1:30 p.m. Holy Eucharist followed.

Respectfully submitted

Sandy Williams, secretary protem

**Episcopal Diocese of Montana
Minutes of Diocesan Council Conference Call
November 19, 2011**

Diocesan Council held its quarterly meeting via conference call, beginning at 10 a.m. on Saturday, November 19, 2011.

Attendance. Council members participating were: Bishop C. Franklin Brookhart, Jr., Louis Bowne, Tim Ljunggren, George Walter, Ginnie Lane, Sandy Williams, Robyn Toles, Carol Goddard, Jane Shipp, Robyn Barnes and Sue Eades. Council members Gayle Gransbery and Heidi Kinner were absent. Also participating in the call was: Barb Hagen, Canon for Finance; Beth Baker, Diocesan Treasurer; and Gayle Gallik Archey, Diocesan Secretary.

Call to Order. Bishop Brookhart opened the conference call meeting with prayer. With a quorum participating, the meeting was called to order. The agenda was adopted as presented.

Introduction and Installation of New Members. New members, Carol Goddard, Sue Eades, Gayle Gransbery and Heidi Kinner were introduced, duly installed and commissioned to Diocesan Council by Bishop Brookhart.

Election of Vice President. Robyn Toles was the sole nominee for Vice President of Diocesan Council. Upon motion duly made and seconded, the nominations were closed, and Robyn Toles was unanimously elected as Vice President to serve until the 2012 Diocesan Convention.

OLD BUSINESS.

Minutes of July 16, 2011 Diocesan Council Meeting. By motion duly made and seconded, the Minutes of the July 16, 2011 Diocesan Council meeting were approved as amended.

Minutes of 108th Convention of the Episcopal Diocese of Montana. Upon motion duly made and seconded, the Minutes of the 108th Diocesan Convention held October 7, 8 & 9, 2011 at Big Sky were approved as written.

Financial Reports. Barb Hagen and Beth Baker presented the financial statements through October 31, 2011. Beth Baker reported income from assessments is down, and cash flow is very low. Additionally, Barb Hagen reported the investments of the Diocese have been up and down; a reflection of the volatile stock market. As previously approved by Council, a draw from the Laurel Church sale funds was used to pay Camp Marshall expenses. It was announced the Diocese should receive a Small Business tax credit refund in the coming days. Barb Hagen reported the final pension payment for 2011 is due soon, and it may be necessary to draw money from investments to pay this expense of \$8,675.31. Upon motion duly made and seconded, it was unanimously agreed to receive the October 31, 2011 financial statements. Robyn Barnes expressed concern that the Diocese may not be able to pay the year-end pension payment. Following discussion, a motion was made, seconded and approved, to use a portion of the Laurel Church sale funds to pay the year-end pension payment, if needed. Barb Hagen noted investment withdrawals have been less than the budgeted amounts, as the Diocesan office is being mindful to preserve the corpus amounts of the endowment funds.

Correction to Assessment to ECUSA. During the budget meeting at Convention, it was announced the Diocese of Montana paid the ECUSA an assessment equal to 7.56%, based on our income. The assessment rate to the ECUSA should be 19%. However, upon further calculation, it was determined the Episcopal Diocese of Montana is paying the ECUSA almost 40% of the required assessment.

Annual Parish Audit Report Update. Barb Hagen reported the Diocesan office has received 2010 Audit Reports from all churches in the Diocese, with the exception of the churches in Big Timber, Eureka and Stevensville.

Acceptance of Finance Department Minutes. Upon motion duly made and seconded, Council members acknowledged receipt of the September 15, 2011 Department of Finance Conference Call Minutes.

Loan to St. John's, Emigrant. Council previously approved a Faber Fund application from St. John's Church in Emigrant for money to repair the Church's roof. As of current date, St. John's has not done the roof repair work, and therefore has not used the funds. Upon motion duly made and seconded, it was agreed to request St. John's Church return the Faber Fund money to the Diocesan Office by December 31, 2011, and to remind the members of St. John's they can re-apply for the money at a later date, if needed. Bishop Brookhart suggested the Department of Finance review the current application guidelines (i.e.: deadlines) for a Faber Fund loan.

Resolution from Convention. Members of Council discussed a Resolution that was not considered at Diocesan Convention, as it was not received prior to the Convention deadline. The Resolution was submitted by Stephen Brehe, entitled "Convention Registration Fees be Waived for Canonically Resident Retired Members of the Clergy in Good Standing." Council members did not approve the resolution. However, as an alternative, it was suggested that Bishop Brookhart write letters to retired clergy inviting them to attend future Conventions, with the offer of financial assistance to help pay the Convention registration fee, if needed.

NEW BUSINESS.

Housing Resolution. Upon motion duly made and seconded, the following housing resolutions were unanimously approved:

1. The Diocesan Council on November 19, 2011, after discussing the amount to be paid to the Rt. Rev. C. Franklin Brookhart, as a parsonage allowance, on motion duly made and seconded, adopted the following resolution:

Whereas, the Rt. Rev. C. Franklin Brookhart is employed as a minister of The Episcopal Diocese of Montana, which does not provide a residence for him, the Council resolves that of the total compensation of \$117,048 to be paid to the Rt. Rev. C. Franklin Brookhart in 2012, that \$33,099 be designated as a parsonage allowance within the meaning of that term as used in Section 107 of the Internal Revenue Code of 1986.

2. The Diocesan Council on November 19, 2011, after discussing the amount to be paid to the Rev. Linda McCloud, as a parsonage allowance, on motion duly made and seconded, adopted the following resolution:

Whereas, the Rev. Linda McCloud is employed as a minister of The Episcopal Diocese of Montana - Holy Cross Episcopal Church, which does not provide a residence for her, the Council resolves that of the total compensation of \$61,200.00 to be paid to the Rev. Linda McCloud in 2012, that \$24,000 be designated

as a parsonage allowance within the meaning of that term as used in Section 107 of the Internal Revenue Code of 1986.

3. The Diocesan Council on November 19, 2011, after discussing the amount to be paid to the Rev. James Christopher Roberts, as a parsonage allowance, on motion duly made and seconded, adopted the following resolution:

Whereas, the Rev. James Christopher Roberts is employed as a minister of The Episcopal Diocese of Montana, which does not provide a residence for him, the Council resolves that of the total compensation of \$33,200 to be paid to the Rev. James Christopher Roberts in 2012, that \$10,000 be designated as a parsonage allowance within the meaning of that term as used in Section 107 of the Internal Revenue Code of 1986.

4. The Diocesan Council on November 19, 2011, after discussing the amount to be paid to the Rev. Karen King, as a parsonage allowance, on motion duly made and seconded, adopted the following resolution: *Whereas*, the Rev. Karen King is employed as a minister of The Episcopal Diocese of Montana, which does not provide a residence for her, the Council resolves that of the total compensation of \$44,047.01 to be paid to the Rev. Karen King in 2012, that \$12,584.86 be designated as a parsonage allowance within the meaning of that term as used in Section 107 of the Internal Revenue Code of 1986.

Report of Faber Fund Grant Recipient. In July 2011, Council approved a Faber Fund Grant to Emmanuel Episcopal Church in Miles City. As required by the Faber Fund guidelines, Emmanuel Church reported to the Diocesan office that \$9,980 has been spent on a new energy efficient furnace recently installed in the Church.

Debt and Credit Card Policy. Barb Hagen stated all parishes within the Diocese that have a credit or debit card are in compliance with the newly updated Diocesan Debt and Credit Card Policy. Those congregations that currently have credit cards are: St. Luke's Billings, St. Stephen's Billings, St. James Bozeman, and St. Peter's Cathedral Helena. The congregations that currently have debit cards are: St. Mark's Anaconda, St. Matthew's Glasgow, St. Paul's Hamilton, Christ Church Kalispell, Calvary Red Lodge, Holy Trinity Troy, and St. Paul's Virginia City.

Vacancy on Diocese of Montana Foundation. Bishop Brookhart announced with the departure of the Rev. Joe Scheeler, there is a vacancy on the Diocese of Montana Foundation. Bishop Brookhart stated he has asked the Rev. Valerie Webster to fill this unexpired term, and she accepted. Therefore, upon motion duly made and seconded, Council members unanimously voted to elect the Rev. Valerie Webster to serve on the Diocese of Montana Foundation.

Budget Change to Include Ordination Expenses. Upon motion duly made and seconded, it was unanimously agreed to set aside \$1,500 each year in the Diocesan Budget to cover expenses associated with clergy ordination, including but not limited to purchase of Bibles, printing fees and cost of music.

St. Matthew's Church in Glendive. Bishop Brookhart stated he received a letter from the members of St. Matthew's Church in Glendive requesting the Church be closed, as there are only two remaining members. The Diocesan Council and the Standing Committee must concur with the closure of the Church, and if closed, the Standing Committee will be in charge of the disposition of the Church property, building, and contents. Upon motion made and seconded, Council approved the closure of St. Matthew's Church in Glendive.

Future Diocesan Conventions. The question was raised if future Diocesan Conventions (starting with 2013) should be changed to a two day format (Friday evening and Saturday), or leave it as a three day format (Friday evening, Saturday, and Sunday Eucharist). Following discussion, upon motion duly made and seconded, it was agreed to continue with the three day Diocesan Convention.

Background Checks on Parish Treasurers. Bishop Brookhart requested Council's input on the possibility of requiring background checks on all Parish Treasurers. Currently, Treasurers are bonded under the Diocesan insurance policy. Council members questioned who will pay for the cost of these background checks, if required. Council's comments regarding this matter will be forwarded to the Finance Committee.

Provincial Synod. Sandy Williams will represent the Diocese (as part of Province VI) by attending the upcoming Provincial Synod meeting to be held in Omaha, in preparation of next year's General Convention.

Future Diocesan Council Meetings. Future meetings of the Diocesan Council were scheduled for the following Saturdays:

January 28, 2012 (conference call)

April 28, 2012

June 30, 2012; and

November 10, 2012

Face-to-face meetings (with Eucharist), will be from 10 a.m. to 3 p.m. at St. Peter's Cathedral. Conference call meetings will begin at 10 a.m., with the possibility of video conferencing via Skype and/or Go To Meeting.

Adjournment. There being no further business to come before Council, on motion duly made and seconded, the conference call was adjourned with prayer by Bishop Brookhart at 11:30 a.m.

Respectfully submitted,

Gayle Gallik Archey, Diocesan Secretary

FINANCE DEPARTMENT

The Finance Department is a committee that reports to the Diocesan Council. The main responsibilities are to create a budget to give to Council and to review grant requests. For the past two years, finance has developed a budget that includes a sum of money to be used for programming. The heads of the various program committees have then met together and determined the best way to utilize these funds for the benefit of the diocese. Grant requests are received and the finance department then reviews them for completeness of submission. This means the proper paperwork is completed and

estimates are included for review. Depending on the type of grant, they are passed on to the council or the bishop for further review. The grant is then either approved or denied.

Members of our committee are Ginnie Lane, The Rev. John Board, Carl Thomas, Martha Winford, Terry Moran, and George Grice. Kathy Thomas serves as our secretary. Barb Hagen is the liaison with the diocesan office.

Respectfully submitted,

Beth Baker

CHRISTIAN FORMATION COMMITTEE

2011 was the restart of the Christian Formation Committee. The previous Christian Formation Committee, Camp Committee, and Young Adult Committee were combined into one committee. We started with a small and committed group of people to consider how to best serve the Episcopal Diocese of Montana, keeping in mind especially the Bishop's requests for our attention being given to Camp Marshall, Godly Play, and Education for Ministry. As a part of considering what our work should look like at its best and where to start, we put out a survey through Constant Contact asking people for feedback and guidance.

In November, the Bishop spent time with all of his Committee Chairs providing further guidance and support. In addition to a more specific list of charges to the Committee, we had a good conversation about the Five Marks of Mission and the Baptismal Covenant.

Our Charge from the Bishop includes:

1. Work with the diocesan youth minister to develop youth ministry in the diocese.
2. Work with the diocesan camp director to develop the ministry of Camp Marshall for all ages.
3. Promote and provide resources for:
 - a. Godly Play.
 - b. Education for Ministry.
 - c. Adult Formation.
 - d. Present workshops to Diocesan Council and diocesan convention.
 - e. Develop a theological rationale for Christian formation.
 - f. Put information on the diocese web site.
 - g. Occasional short statements for the Bishop's Round-Up Newsletter.

Report Summary:

1. Job change for the Camp/Christian Formation Director:
 - a. Develop Diocesan Policies for Safeguarding God's People.

- b. Develop on-line training for Safeguarding God's Children.
 - c. Develop record keeping related to Diocesan Policies.
- 2. Camp Marshall Report:
 - a. Enrollments.
 - b. Celebrate Camp Marshall Report.
 - c. Scholarship Summary.
 - d. Site Manager Report.
- 3. Marketing:
 - a. Constant Contact Summary.
 - b. New web page for Camp Marshall.
- 4. Ministry Skills Workshops:
 - a. Workshop Number One.
 - b. Workshop Number Two.
 - c. Workshop Number Three.

1. 2011 Job Change for the Camp/Christian Formation Director:

In 2011 the responsibilities of the Camp/Christian Formation Director changed to include administrative duties previously held by the Canon to the Ordinary. This was done to remove duties of that office so the Canon to the Ordinary could become a part time position.

Specifically, these job changes included:

- 1. Up-dating the 2004 Diocesan Policies and Procedures for Sexual Misconduct in Pastoral Care. This included two specific pieces:
 - a. Adapting model Policies for the Prevention of Sexual Harassment of Church Workers for the Episcopal Diocese of Montana.
 - b. Adapting model Policies for the Prevention of Sexual Exploitation of Adults in the Episcopal Diocese of Montana.
- 2. Organizing and developing a means to keep files for leaders and congregations in the Episcopal Diocese of Montana.
- 3. Expanding education opportunities for Diocesan Safeguarding Policies.

Here is a specific list of items completed in 2011:

By March 31st 2011, the revision work to the policies was completed and turned over to the Bishop and Standing Committee.

The new, updated policies were accepted on October 7, 2011 by Bishop Brookhart.

- All previous files with records located at the Episcopal Diocese of Montana were organized in a lockable file cabinet.
- A database was created with all data specific to the policy entered into the database.
- Safeguarding God's Children as an online class was made available in the spring of 2011. By December 31st of 2011 50 persons had registered for the online training.
- New policies were presented for the first time on October 7, 2011 to clergy who attended the class at Diocesan Convention. By December 31st 2011 39 people have been trained in the new policy.

The change in duties has impacted the hours of the Camp/Christian Formation Director by five to ten hours a week. This depends on class time and or time working with specific congregations in our diocese.

COMMISSION ON MINISTRY

The Commission on Ministry is a body of advice to the Bishop for persons discerning a call to Holy Orders; it is charged with empowering and enhancing ministry in all its forms throughout the Diocese. The Bishop appointed the Very Rev. Stephen Brehe as chair of COM, succeeding the Rev. Clark Sherman. We held two meetings: Sept. 30, 2011, and Dec. 2, 2011.

We recommended Marcia Lauzon for Postulancy (Diaconate).

We endorsed Duane Leach's Application for Ordination as a Vocational Deacon.

We endorsed Donna Gleaves' Application for Ordination as a Vocational Deacon.

We recommended Lea Colvill for Postulancy (Priesthood).

We endorsed Mary Jett's Application for Ordination to the Transitional Diaconate.

We continued to work with the Bishop toward updating the Diocesan Ministry Manual, especially in regards to Mentoring of Newly Ordained Deacons and Guidelines for Continuing Education.

We organized the Annual Clergy Conference at Camp Marshall.

We administered the Continuing Education Fund for the Diocese and approved the following grants:

Godly Play: \$1,500 grant for development

The Rev. Canon Clark Sherman: continuing education grant of \$800.

Commission Members:

The Rev. Pattiann Bennett, 200 Terning Drive W., Eureka MT 59917. 406-297-7233. Term: 2014

The Rev. Joan Grant, 214 3rd Ave. E., Kalispell MT 59901. 406-257-6182. Term: 2013

Ms. Barb Hoag, PO Box 417, McAllister, MT 59740. 406-682-4032. Term: 2015

Mr. Jon Olson, 1233 Quail Ridge Drive, Kalispell MT 59901. 406-755-0690. Term: 2014

The Ven. Roxanne Klingensmith, 1717 S. Black #53, Bozeman, MT 59715. 406-587-2148. Term: 2015

Ms. Ruth Ann Shuler, 3156 Holmberg, Helena MT 59602. 406-227-7424. Term: 2015

Chair: The Very Rev. Stephen Brehe, 912 Stuart St., Helena MT 59601. 406.431.5134. Term 2013.

BOARDS, COMMISSIONS, COMMITTEES & THE COUNCIL

Board of Examining Chaplains:

Required by General Convention Title III, Canon 25.

Supplemented by Diocesan Canon 9, Section 1b. Three year appointed term.

Mr. Charlie Briggs, 511 5th Avenue. Helena MT 59601. 406-449-4075. Term: 12

The Rev. Steve Oreskovich, 5768 Ellison Lane, Florence MT 59833. 406-728-1818. Term: 13

The Rev. Canon Gary Waddingham, 119 N. 33rd, Billings MT 59101. 406-252-7186. Term: 13

The Rev. Canon Bradley Wirth, PO Box 1923, Whitefish MT 59937.. 406-862-2863. Term: 13

Board of Trustees of the Episcopal Diocese of Montana Foundation:

Required by Diocesan Canon 19. Four year elected term.

Ms. Beth Baker, 138 17th Ave. NW, Great Falls MT 59404. 406-727-1832. Term: 12 (Diocesan Treasurer)

Mr. Don Gimbel, 22 Sunset Trail, Livingston MT 59047. 406-222-2727. Term: 14

Ms. Barb Hagen (Secretary), PO Box 2020, Helena MT 59624. 406-442-2230.

Ms. Robyn Toles (Council Vice President), 400 Maple Street, Anaconda MT 59711. 406-490-9767. Term: 13

The Rev. Linda McCloud, PO Box 81362, Billings MT 59108. 406-208-7314. Term: 14 (Standing Committee President)

Mr. Michael Moffitt, 1250 Whitefish Hills Drive, Whitefish MT 59937. 406-270-2376. Term: 14

The Rev. Valerie Webster, 311 S. 3rd Ave., Bozeman MT 59715. 406-579-3980. Term: 13

Mr. Jim Shuler, 3156 Holmberg Drive, Helena MT 59601. 406-227-7424. (Chancellor)

Chancellor to the Bishop:

Appointed

Required by General Convention Title IV, Canon 14, Section 18.

Mr. Jim Shuler, 3156 Holmberg Drive, Helena MT 59601. 406-227-7424.

Mr. Tom Morrison (Vice), 111 North Main Suite 3B, Helena MT 59601. 406-443-1040.

Christian Formation:

Four year appointed term.

The Rev. Robyn Barnes (Chair), PO Box 928, Helena MT 59624. 406-461-4835. Term: 13

Mr. Clark Carlson-Thompson, 617 Broadway, Helena MT 59601. 406-443-7719. Term: 13

Mr. Tom Carlson, 500 Spring Creek Road, Somers MT 59932. 406-857-3160. Term: 13

Mr. David Campbell (staff), PO Box 2020, Helena MT 59624. 406-442-2230.

Ms. Lea Colvill, 511 North Park Avenue, Helena MT 59601. 406-442-5175. Term: 13
Ms. Julie Sisler (Camp Site Manager), 41524 Melita Island Road, Polson MT 59860. 406-849-5718.
Dr. Jamie Sherman, 5 West Olive, Bozeman MT 59715. 406-585-1772. Term: 13

Church Advocate:

Three year elected term.

Mr. Greg Munro, University of MT Law School, Missoula MT 59812. 406-243-6745. Term: 12

Commission on Ministry:

Required by General Convention Title III Canon 2.
Supplemented by Diocesan Canon 9. Four year appointed term.

The Very Rev. Steve Brehe (Chair), 912 Stuart, Helena MT 59601. 406-431-5134. Term: 13
The Rev. Pattiann Bennett, 200 Terning Drive W., Eureka MT 59917. 406-297-7233. Term: 14
The Rev. Joan Grant, 214 3rd Ave. E., Kalispell MT 59901. 406-257-6182. Term: 13
Ms. Barb Hoag, PO Box 417, McAllister, MT 59740. 406-682-4032. Term: 15
Mr. Jon Olson, 1233 Quail Ridge Drive, Kalispell MT 59901. 406-755-0690. Term: 14
The Ven. Roxanne Klingensmith, 1717 S. Black #53, Bozeman, MT 59715. 406-587-2148. Term: 15
Ms. Ruth Ann Shuler, 3156 Holmberg, Helena MT 59602. 406-227-7424. Term: 15

Congregational Development Committee:

Three year appointed term.

Ms. Geri Campbell (Chair), 1016 Peosta, Helena MT 59601. 406-439-2930. Term: 12
Dr. Mary Cavalier, 330 S. 11th Street, Livingston MT 59047. 406-220-0091. Term: 14
The Rev. Mike Fay, 514 Whatley Road, Nashua MT 59248. 406-367-5331. Term: 12
The Rev. Glen Gleaves, 1226 Wildflower Trail, Livingston MT 59047. 406-293-7467. Term: 12
Mr. Manny Hoag, PO Box 417, McAllister, MT 59740. 406-682-4032. Term: 14
The Rev. Linda McCloud, PO Box 81362, Billings MT 59108. 406-208-7314. Term: 14
Mr. Roger Stone (staff), PO Box 2020, Helena MT 59624. 406-442-2230.
Ms. Daryl Todd, 74-711 Dillon Road, Unit 9305 Sky Valley Resort Space #816
Desert Hot Springs, CA 92241. 406-579-7618 (cell). Term: 14

Diocesan Council:

Required by Diocesan Constitution Article VI and Canon 6. Three year elected term.

Ms. Gayle Archey (Secretary), 2117 8th Ave. S., Great Falls MT 59405. 406-452-9632. Term: 12
Ms. Beth Baker (Treasurer), 138 17th Ave. NW, Great Falls MT 59404. 406-727-1832. Term: 12
The Rev. Robyn Barnes, PO Box 928, Helena MT 59624. 406-461-4835. Term: 13
Mr. Louis Bowne, 1880 Riverwood Drive, Columbia Falls MT 59912. 406-892-4971. Term: 12
Bishop Brookhart (President), PO Box 2020, Helena MT 59624. 406-442-2230
The Rev. Tim Ljunggren, PO Box 3046, Great Falls MT 59404. 406-453-4167. Term: 12
Ms. Carol Goddard, 3019 Oliver Street, Bozeman MT 59718. 406-522-5385. Term: 14

Ms. Gayle Gransbery, 17 Pinewood Drive, Park City MT 59063. 406-633-2278. Term: 14
The Very Rev. Heidi Kinner, 511 N. Park Ave., Helena MT 59601. 406-442-4175. Term: 14
Ms. Virginia Lane, 1431 Knight Street, Helena MT 59601. 406-442-7924. Term: 12
The Rev. Sue Eades, PO Box 1374, Dillon MT 59725. 406-683-2735. Term: 14
The Rev. Jane Shipp, 120 Antelope Drive, Dillon MT 59725. 406-442-5175. Term: 13
Ms. Robyn Toles (Vice President), 400 Maple Street, Anaconda MT 59711. 406-490-9767. Term: 13
The Rev. George Walter, 110 6th Avenue E., Polson MT 59860. 406-883-5524. Term: 12
Ms. Sandy Williams, 1328 W. Crawford, Livingston MT 59047. 406-222-1488. Term: 13

Finance Department (sub-committee of Diocesan Council):

Required by Diocesan Canon 6, Section 4. Three year appointed term.

Ms. Beth Baker (Chair), 138 17th Ave. NW, Great Falls MT 59404. 406-727-1832. Term: 12
The Rev. John Board, 2704 Gold Rush Ave., Helena MT 59601. 406-442-9308. Term: 13
Mr. George Grice, PO Box 192, Virginia City MT 59710. 406-843-5999. Term: 14
Ms. Barb Hagen (Staff), PO Box 2020, Helena MT 59624. 406-442-2230.
Ms. Ginnie Lane, 1431 Knight, Helena MT 59601. 406-442-7924. Term: 12
Mr. Carl Thomas, 163 Falcon Lane, Columbia Falls MT 59912. 406-892-4619. Term: 12
Ms. Kathy Thomas (Secretary), 163 Falcon Lane, Columbia Falls MT 59912. 406-892-4619. Term: 12
Ms. Terry Moran, 158 Ricketts Road, Hamilton MT 59840. 406-363-7656. Term: 13
Ms. Martha Winford, 716 W. Park Ave., Anaconda MT 59711. 406-563-9752. Term: 13

Disciplinary Board (in conjunction with the Diocese of Idaho):

Required by General Convention Constitution Article IX.
Supplemented by Diocesan Canon 18. Three year term.

The Rev. Terri Grotzinger, 130 S. 6th St., E., Missoula MT 59801. 406-542-2167. Term: 12
The Rev. David Gunderson, PO Box 835, Livingston MT 59047. 406-222-0222. Term: 13
Mr. Jim Hunt, 310 Broadway, Helena MT 59601. 406-442-8552. Term: 14
Dr. Pru Randall: 5 Starview Ct., Missoula MT 59802. 406-721-2772. Term: 12

Ecumenical Officer:

Appointed.

The Rev. Robyn Barnes, PO Box 928, Helena MT 59624. 406-461-4835.

Episcopal Relief and Development:

Appointed.

Ms. Barb Hagen, PO Box 2020, Helena MT 59624. 406-442-2230 ext 102

Jubilee Ministries Officer:

Appointed.

Mr. Roger Stone, PO Box 2020, Helena MT 59624. 406-442-2230 ext 103.

Risk Manager:

Ms. Susan Bartlett, 601 Main Street, Anaconda MT 59711. 406-563-5702.

Social Outreach Committee:

Three year appointed term.

The Rev. Tom Dooling, 511 North Park Ave., Helena MT 59601. 406-449-2344. Term: 13
Ms. Donna Gleaves (Co-Chair), 1226 Wildflower Trail, Livingston MT 59047. 406-293-7467. Term:
Ms. Ginnie Lane, 1431 Knight, Helena MT 59601. 406-442-7924. Term: 14
Ms. Mary Alice Jones, 220 Clay, Butte MT 59701. 406-494-4859. Term: 13
Ms. Martha Winford (Co-Chair), 716 W. Park Ave., Anaconda MT 59711. 406-563-9752. Term: 12

Standing Committee (Council of Advice):

Required by General Convention Constitution Article IV, and Title I Canon 12.
Supplemented by Diocesan Constitution Article V. Three year elected term.

Ms. Susan Bartlett, 601 Main Street, Anaconda MT 59711. 406-563-5702. Term: 13
Ms. Barbara Grove, PO Box 4878, Whitefish MT 59937. 406-862-6086. Term: 12
The Rev. Linda McCloud (President), PO Box 81362, Billings MT 59108. 406-208-7314. Term: 13
The Rev. Canon Clark Sherman, 5 W. Olive Street, Bozeman MT 59715. 406-585-1772. Term: 14
Mr. Lee Stadtmiller, 2502 Howard Street, Billings MT 59102. 406-698-7750. Term: 14
The Rev. Canon Bradley Wirth, PO Box 1923, Whitefish MT 59937. 406-862-2863. Term: 12

United Thank Offering Coordinator:

Appointed.

The Rev. Judy Anderson, 130 South 6th Street East, Missoula MT 59803. 406-542-2167.

2012 General Convention Deputies in order of election:

Lay: 1-Barb Hagen, 2-Sandy Williams, 3-Cynthia Benkelman, 4-Samar Fay.
Clergy: 1-The Rev. Canon Bradley Wirth, 2-The Rev. Linda McCloud, 3-The Rev. Mike Fay, 4-The Rev. Robyn Barnes.

Alternates in priority:

Lay: 1-Pru Randall, 2-Barbara Grove;
Clergy: 1-The Rev. Tim Ljunggren.

CLERGY LIST

1: Date of Canonical Residency in Montana 2: Residency or Cure **as of 31 December 2011**

Bishop

	<u>1</u>	<u>2</u>
C. Franklin Brookhart, IX Bishop of Montana	2003	Helena

Parochial Priests

1. Barnes, Robyn	2009	Elkhorn Cluster
2. Bennett, Pattiann	2002	Eureka
3. Collins, Jean Griffin	2011	Lewistown
4. Eades, Susan	2011	Dillon
5. Fay, Michael James	1999	Glasgow
6. Grant, Joan	2009	Kalispell
7. Grotzinger, Terri Ann	2011	Missoula
8. Gunderson, David John	2004	Upper Yellowstone Cluster
9. Knee, Jacob	2007	Billings
10. Ljunggren, Timothy Michael	2004	Great Falls
11. McCloud, Linda	2008	Billings
12. Merrin, Susan Louise	2005	Denver
13. Rowe, Mary Stone	2000	Upper Yellowstone Cluster
14. Scheeler, Joseph Lester	2002	Helena
15. Sherman, Clark Michael	1997	Bozeman
16. Smith, Jr. J. Elton	2005	Butte
17. Toles, John Forest	2004	Pintler Cluster
18. Waddingham, Gary Brian	1994	Billings
19. Walter, George	2008	Polson
20. Webster, Valerie	2006	Manhattan/Bozeman
21. Wirth, Bradley	2002	Whitefish/Columbia Falls
22. Yetter, Joan	1999	Red Lodge

Parochial Deacons

1. Klingensmith, Roxanne Elizabeth (Archdeacon)	1999	Bozeman
2. Anderson, Douglas Reid	1995	Missoula
3. Anderson, Judith Kay Finney	2000	Missoula
4. Chaney, Myrna	1999	Missoula
5. Gleaves, Donna	2011	Bozeman
6. Johnson, Richard Edward	1990	Atlanta
7. Leach, Duane	2011	Jeffers
8. Moran, John Jay	1999	Helena
9. Seddon, Barbara Cynthia	1999	Billings

Non-Parochial Clergy - Canonically Resident

1. Dooling, Thomas Alexander*	1999	Helena
2. Fox, Jedediah	2008	Clayton, Missouri
3. Jacques, Mary Martha	1985	Dillon
4. Jones, Charles Irving	1986	Helena
5. King, Karen	2009	Troy
6. Kuhr, Carolyn Sue	1984	Kalispell
7. Merrin, Susan Louise	2005	Denver
8. Vardemann, Brady Jodoka*	1999	Helena

Retired Clergy - Canonically Resident

1. Aker, Edwina Sievers*	1995	Polson
2. Baumgarten, William*	2000	Kalispell
3. Belcher, Donald	1999	Troy
4. Board, John Curtis	2011	Helena
5. Brehe, Stephen Louis *	1991	Helena
6. Brown, Raymond Dutson*	1963	Helena
7. Champion-Garthe, Maurice *	2010	Helena
8. Christensen, Joan	1999	Polson
9. Conklin, Caroline Elizabeth	1991	Seattle, Washington
10. Curry, Norval Henry	1985	Paynesville, Minnesota
11. Gleaves, Glen*	2011	Livingston
12. Guthrie, Donald Angus	1977	Missoula
13. Hall, Karen	2011	Bozeman
14. Hewitt, Archibald Merille, Jr.*	1981	Helena
15. Jasmer, Jerry	1990	Billings
16. Knapp, Gretchen Bower	1996	Lewistown
17. Knox, Janet Marie	1994	Sheridan
18. McLellan, Brenda Jean	1989	Helena
19. Naumann, John Frederick	1989	East Africa
20. Oreskovich, Steven John*	1981	Missoula
21. Neeley, Harry Edwin II*	1987	Dillon
22. Peel, Richard Charles	1968	Arizona
23. Pendergraft, Randall Scott	1999	Red Lodge
24. Shipp, Mary Jane McCoy*	1992	Dillon

**Licensed as Supply Priest*

Retired Clergy – Non-Canonically Resident

1. Buckley, Herb	1991	Helena
2. Embry, Foster Alvin	1997	Colorado
3. Sisk, Robert Buchanan	1980	Wilsall, Alaska
4. Zabriskie, George	2003	Bozeman
5. Roberts, Linda Secora	1991	Nebraska

Candidate – Transitional Deacon

Jett, Mary Julia

CONGREGATIONS

CLUSTER MINISTRIES

Elkhorn

Helena, Church of the Nativity
Townsend, St. John's
White Sulphur Springs, Grace Fellowship
The Rev. Robyn Barnes

Bitterroot

Hamilton, St. Paul's
Stevensville, St. Stephen's
(Vacant)

Lower Yellowstone

Forsyth, Ascension
Miles City, Emmanuel
(Vacant)
Pintler

Anaconda, St. Mark's
Deer Lodge, St. James'
Philipsburg, St. Andrew's
The Rev. John Toles

Kootenai

Libby, St. Luke's
Troy, Holy Trinity
Eureka, St. Michael's
The Rev. Pattiann Bennett

Upper Yellowstone

Big Timber, St. Mark's
Emigrant, St. John's
Livingston, St. Andrew's
The Rev. David Gunderson
The Rev. Glen Gleaves

COMMUNITY CHURCHES & FELLOWSHIPS

Birney, Birney Community Church
Gardiner, Gardiner Community Church: Pastor Bill Young (Methodist)
Laurel, St. Alban's

LINKS

Manhattan, Gethsemane/Bozeman, St. James': The Rev. Canon Clark Sherman

INDIVIDUAL CONGREGATIONS

Absarokee, St. Paul's:	<i>(Vacant)</i>
Big Sky, All Saints:	Pastor Darius Larsen (ELCA)
Bigfork, St. Patrick's:	The Rev. Edwina Aker
Billings, St. Luke's:	The Rev. Canon Gary Waddingham
	The Rev. Jerry Jasmer
Billings, St. Stephen's:	The Rev. Jacob Knee
	The Rev. Cynthia Seddon
Bozeman, St. James':	The Rev. Canon Clark Sherman
	The Rev. Valerie Webster
Butte, St. John's:	The Rev. J. Elton Smith, Jr.
Dillon, St. James':	The Rev. Sue Eades
Fort Benton, St. Paul's:	<i>(Vacant)</i>
Glasgow, St. Matthew's:	The Rev. Mike Fay
Great Falls, Incarnation:	The Rev. Tim Ljunggren
Havre, St. Mark's:	<i>(Vacant)</i>
Helena, St. Peter's:	The Rev. Rick Johnson
	The Rev. John Moran
Jeffers, Trinity:	The Rev. Karen Hall
Joliet, Our Savior's:	The Rev. Marietta Johnson
Kalispell, Christ Church:	The Rev. Joan Grant
Lewistown, St. James':	The Rev. Jean Collins
Missoula, Holy Spirit:	The Rev. Myrna Chaney
	The Rev. Doug Anderson
	The Rev. Judith Anderson
Polson, St. Andrew's:	The Rev. George Walter
Red Lodge, Calvary:	The Rev. Joan Yetter
Whitefish/Columbia Falls, All Saints:	The Rev. Canon Bradley Wirth
